

RESOLUTION NO.2026-05

A RESOLUTION OF THE CITY OF BUHL, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING A SCHEDULE OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, Council has determined that the revised and new fees included in this Resolution are appropriate and are reasonably related to the purpose for which such fees are charged; and,

WHEREAS, a public hearing was held pursuant to Idaho Code SS 63-1311A after which the Council considered input given by the public; and,

WHEREAS, the Council, by this Resolution, desires to amend and update only those fees and charges contained in the exhibits attached to this Resolution, while continuing and approving of other fees lawfully charged by the City that are contained elsewhere and not within the attachment to this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the fees set forth in City of Buhl Fee Schedule – May 2026, “Exhibit A-I” attached hereto and made a part hereof, be force and effect upon passage of this Resolution:

BE IT FURTHER RESOLVED, that this Resolution amends all previous Resolutions and Ordinances regarding fees charged by the City concerning the fees that are contained in this Resolution;

BE IT FURTHER RESOLVED, that any Resolution or provision thereof that is inconsistent with this Resolution is hereby repealed.

PASSED by the Buhl City Council the 11 day of May, 2026.

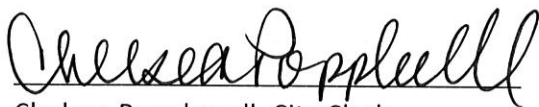
APPROVED by the Mayor of the City of Buhl 11 day of May, 2026.

CITY OF BUHL, IDAHO

By: 

Douglas Howarth, Mayor

ATTEST:



Chelsea Popplewell, City Clerk

Exhibit A

Administrative Fees

All fees include sales tax unless otherwise noted

Printing/Copies

Black & White (per page)

| | |
|----------------------|--------|
| Letter 8.5" x 11" | \$0.25 |
| Cardstock 8.5" x 11" | \$0.50 |
| Legal 8.5" x 14" | \$0.25 |
| Tabloid 11" x 17" | \$1.00 |

Color (per page)

| | |
|----------------------|--------|
| Letter 8.5" x 11" | \$0.50 |
| Cardstock 8.5" x 11" | \$0.80 |
| Legal 8.5" x 14" | \$0.50 |
| Tabloid 11" x 17" | \$1.60 |

| | |
|--------------------|-----------------|
| Fax | \$1.00 per page |
| DVD-R | \$8.50 |
| CD-R | \$8.50 |
| Flash Drive 8 GB | \$3.25 |
| Flash Drive 16 GB | \$3.25 |
| Flash Drive 32 GB | \$4.25 |
| Returned Check Fee | \$20.00 |

Public Records Request

| | |
|---------------|---|
| Employee Time | First 2 hours: FREE, hourly rate of lowest paid employee able to pull required records. |
|---------------|---|

Exhibit B

Airport Fees

All fees include sales tax unless otherwise noted

Ag Leases

Ag Spraying Lease \$2,000.00 per year

Courtesy Car Fees

Use Fee \$5.00 per use

Mileage Fee \$0.30 per mile

*If vehicle is filled with fuel that amount is deducted from fees. Receipts must be presented for credit.

Hangar Leases

Hangar Land Lease \$0.25/square foot or \$300.00 per year

(whichever is larger)

Hangar Electricity \$50.00 per year

Pasture Leases

Dry Land \$35.00 per acre

Irrigated Land \$125.00 per acre

Farm Ground \$150.00 per acre

Exhibit C

Building Department Fees

All fees include sales tax unless noted otherwise

Building Permit

Permit Fee

Fees depend on the Valuation of Work.

Please refer to the City of Buhl Building Permit Schedule Resolution

- The valuation of all construction for the purpose of setting building permit fees shall be 75% of the ICBO Building Valuation Data as it now exists or is hereafter amended.
- The building permit fee shall be applied to such Valuation of Construction and calculated based on the fee schedule.

Plan Review

Plan Review

50% of Permit Fee but not to exceed 65% of the building permit fee. (Buhl City Code 8-2-3 C.)

Fire Department Plan Review

As of April 2026, the Buhl Fire Department has independent fees for plan review

Inspections

Inspections for which no fee/permit is specified

\$42.00 per hour, min ½ hour

Inspection outside of business hours

\$42.00 per hour, min 2 hours

Re-inspection fee

\$50.00

Occupancy Application & Certificate

Occupancy Classification Change

\$100.00

Commercial/Industrial Building Occupancy

| | |
|---------------------|----------|
| New Owner/Same Use | NO FEE |
| New Tenant/Same Use | NO FEE |
| New Owner/New Use | \$100.00 |
| New Tenant/New Use | \$100.00 |

Residential Building Occupancy

| | |
|-----------|--|
| New Issue | \$100.00 per application and extension |
|-----------|--|

Site/Building Plan Copies

Letter (8.5x11)

| | |
|---------------------------|------------------|
| Standard (black & white) | \$0.25, per page |
| Standard (color) | \$0.50, per page |
| Cardstock (black & white) | \$.50, per page |
| Cardstock (color) | \$.80, per page |

Tabloid (11x17)

| | |
|--------------------------|------------------|
| Standard (black & white) | \$1.00, per page |
| Standard (color) | \$1.60, per page |

Large Format (24x36)

| | |
|--------------------------|------------------|
| Standard (black & white) | \$5.50, per page |
| Standard (color) | \$6.00, per page |

Exhibit D

Library Fees

All fees include sales tax unless otherwise noted

Patron

Library Card

- | | |
|---------------------------------------|---------|
| • City Residents (within city limits) | NO FEE |
| • Rural Residents (Annual) | \$40.00 |
| • Temporary Resident (3 Months) | \$10.60 |
| • Summer Reading (Kids 18 and under) | \$2.00 |

Replacements

Books/Materials

| | |
|-------------------|---|
| Mending | \$5.00 |
| Total Replacement | Original retail cost or current cost to replace it, whichever is less. Plus \$10.00 processing fee. |

Library Card
Two free replacements cards will be allowed per year. Any additional replacement cards will be \$1.00.

Miscellaneous

Circuit & 3D printer

| | |
|---------------------|--------------------------|
| Materials costs | Depends on project size. |
| Setup Fee | Depends on project size. |
| Print time/per hour | Depends on project size. |

Pre-Printed 3D Items (each)

| | |
|---------|---------|
| Small | \$1.00 |
| Medium | \$3.00 |
| Large | \$5.50 |
| X-Large | \$10.60 |

Laminating

| | |
|------------|-----------------|
| 8.5" x 11" | \$1.00 per page |
| 11" x 17" | \$2.00 per page |

Cleaning/Buffering Discs \$1.00

Book Sales

Audio Books, Children's Books, Paperback & Music CD's \$0.25

Hardback \$0.50

DVD's, Video Games & Cotton Candy \$1.00

Bag of Books \$5.30

Printing/Copies

Black & White (per page)

Letter 8.5" x 11" \$0.25

Cardstock 8.5" x 11" \$0.50

Legal 8.5" x 14" \$0.25

Tabloid 11" x 17" \$1.00

Color (per page)

Letter 8.5" x 11" \$0.50

Cardstock 8.5" x 11" \$0.80

Legal 8.5" x 14" \$0.50

Tabloid 11" x 17" \$1.50

Library of Things

Late Fee (Assessed daily starting the day after due date) \$1.00 per day

Exhibit E

Licenses Fees

All fees include sales tax unless otherwise noted

Alcohol

Beer

- Consumption on premises \$100.00 annually
- Consumption off premises \$25.00 annually

Wine

- Consumption on premises \$60.00 annually
- Consumption off premises \$60.00 annually

Liquor

- Liquor by the drink \$562.50 annually

Game Tables

- Game Table \$12.00 annually per table

Catering Permit

- Catering Permit – daily \$20.00
(Set by Idaho Code 23-934A)

Chicken

Chicken Permit (10 chickens max) \$10.00 annually

Dogs

Impound

- 1st \$25.00
- 2nd \$100.00
- 3rd \$150.00

Boarding (after 2 hours impounded) \$40.00 per day

Tag \$20.00

Tag Replacement \$5.00

Commercial Kennel License \$100.00 annually

Non-Commercial Kennel License

- Total of 5 dogs or cats- any combination \$10.00 annually
- Additional dog(s) or cat(s) \$2.00 each annually

Door to Door Sales

\$20/person per submitted
application, per application period

Mobile Merchant

Mobile Merchant with permanent local

\$10.00 per day/\$100.00 annually

Exhibit F

Planning and Zoning Department Fees

All fees include sales tax unless otherwise noted

Permits

| | |
|--|--|
| Annexation (into city limits) | \$500.00 |
| Appeal or Re-Advertisement at Applicant's Request | \$300.00 |
| Comprehensive Plan Amendment | \$600.00 |
| Conditional Use (CUP) | \$300.00 |
| Lot Line Adjustments | \$200.00 |
| Lot/Parcel Splits; Divisions | \$200.00 |
| Occupancy Application | \$100.00 |
| Pre-Application | NO FEE |
| Publication costs | As invoiced by the official newspaper's fees |
| Subdivision construction drawings - review per lot fee | \$100.00 per lot |
| Subdivision Inspection – Base Fee | \$300.00 |
| Subdivision inspection fee per lot | \$50.00 per lot |
| <i>(This would cover the cost for the city or engineering to go out and verify testing on subdivisions. Examples: smoothness testing, manhole pressure testing, camera logging sewer etc.)</i> | |
| Subdivision Review: Preliminary Plat-Base Fee | \$600.00 |
| Subdivision Review: Preliminary Plat-Per Lot | \$25.00 per lot |
| Subdivision Review: Final Plat-Base Fee | \$600.00 |
| Subdivision Review: Final Plat-Per Lot | \$25.00 per lot |
| Subdivision Review: Joint Preliminary & Final Plats-Base Fee (subject to City Code 9-24-A-2) | \$800.00 |
| Subdivision Review: Joint Preliminary & Final Plats-Per Lot | \$25.00 per lot |
| Rezone | \$450.00 |
| Vacation (city limits) | \$500.00 + certified mailing and publication cost per Idaho Code 50-136A |
| Variance | \$250.00 |
| Zoning Title Code Amendment | \$600.00 |

Water Modeling

Proposed infrastructure for new development/spot check Fee determined by Engineer

Sewer Modeling

Proposed infrastructure for new development/spot check

Fee determined by Engineer

Copies

Maps

| | |
|---|-----------------|
| Digital (emailed) | NO FEE |
| Letter 8.5" x 11" (black and white) | \$0.25 per page |
| Letter 8.5" x 11" (color) | \$0.50 per page |
| Tabloid 11" x 17" (black and white) | \$1.00 per page |
| Tabloid 11" x 17" (color) | \$1.60 per page |
| Large Format: 24"x36" (black and white) | \$5.50 per page |
| Large Format: 24"x36" (color) | \$6.00 per page |

Comprehensive Plan

| | |
|-------------------|---------|
| Digital (emailed) | NO FEE |
| Hard Copy | \$20.00 |

Subdivision Ordinance

| | |
|-------------------|---------|
| Digital (emailed) | NO FEE |
| Hard Copy | \$10.00 |

Exhibit G

Police Department

All fees include sales tax unless otherwise noted

Police Department

| | |
|---------------------|------------------|
| VIN Inspection | \$5.00 |
| Finger Print Card | \$10.00 per card |
| Dog Tag | \$20.00 |
| Dog Tag Replacement | \$5.00 |

Exhibit H

Public Works Department Fees

All fees include sales tax unless otherwise noted

Parks and Recreation

Pool

- Adult (18 and older) \$7.00
- Child (under 18) \$3.00
- Adult Swim (During designated times) \$3.00
- Single Season Pass \$64.00
- Family Season Pass (4)
Each Additional Family Member
Living in Same Household \$40.00
- Replacement Pass \$5.00 plus sales tax
- Swimming Lessons (per student) \$72.00
- Concessions Treats/Swim Diapers \$3.00

McClusky Stage Rental \$11.00 + \$10.00 electrical box key deposit

Sanitation

Adopt-A-Truck Program \$25.00 per reservation + Prorated Transfer Station Current Fee and additional costs for specific items under their policy.

(For Example: Tires and refrigerators)

Trash Can Replacement \$90.00 per can

Public Works

Right-of-Way Permit Application \$50.00 per day local roads
\$75.00 per day collectors/arterial roads

Right-of-Way Re-inspection Fee \$50.00 per inspection

Right-of-Way Deposits

- Homeowner \$500.00
- Single Lot/Area \$2,000.00
- Multiple Lots/Area \$4,000.00

| | |
|------------------------------------|---------|
| Curb Cut & Sidewalk Permit | \$30.00 |
| Curb Cut & Sidewalk Inspection Fee | \$15.00 |

Water

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|--|---------|
| Shut Off-On Cycle (M-F 8am-5pm) | \$10.00 |
| Shut Off-On Cycle (after business hours) | \$50.00 |
| Sprinkler Permit Application Fee | \$30.00 |
| Sprinkler Permit Inspection Fee | \$15.00 |

Meter

- 3/4" Meter size \$375.00 + 2 hours at rate of lowest paid employee able to install meter and document installation respectively
- 1" Meter size \$450.00 + 2 hours at rate of lowest paid employee able to install meter and document installation respectively
- 1 1/2" Meter size - ** ** - Cost dependent on market price at time of replacement
- 2" Meter size - **
- 3" Meter size - **
- 4" Meter size - **
- 6" Meter size - **
- 8" Meter size - **

Meter Box Cost dependent on market price for the size of box required at time of replacement + equipment time based on FEMA figures times hours worked + employee compensation for each employee for hours to replace.

| | |
|----------------|------------------------|
| Meter Box Ring | \$160.00 |
| Meter Setter | \$440.00 |
| Resetter | \$220.00 |
| Meter Lid | \$160.00 |
| Touch Pad | \$100.00 |
| Freeze Plate | \$25.00 |
| Bulk Water | \$4.70 per 500 gallons |

| | |
|--|-----------------------------------|
| Fire Meter | \$15.00 monthly (on utility bill) |
| Water Meter Connection & Inspection Fee | \$1,500.00 |
| Meter Check Out (connected to fire hydrants, checked out to contactors) | \$500.00 deposit |
| Concrete (if needed when installing new service) | \$500.00 per yard, minimum 1 yard |

New or replacement installation of a full water service where infrastructure has not been provided are detailed under Installation and Activation Resolution.

Wastewater

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|---------------------------------|----------|
| Sewer Connection Inspection Fee | \$800.00 |
|---------------------------------|----------|

Exhibit I

Treasurer Department Fees

All fees include sales tax unless otherwise noted

Water Shares

| | |
|------------------------|---------|
| Transfer Fee | \$10.00 |
| Share Lease – per year | \$62.00 |