

CITY COUNCIL WORKING MEETING & TOWNHALL

NOVEMBER 25, 2024

203 Broadway Ave N

PRESENT:

Pamela McClain	Mayor	Jazmine Mills	P & Z Administrator
Michael Higbee	Council President	Jason Scott	Public Works Director
Kelly Peterson	Council Member	Scott Bybee	City Engineer
Marla Sisson	Council Member	Andrew Wright	City Attorney
Karen Drown	Clerk	Concerned Citizens	
Autumn Jones	Treasurer		

PLEDGE OF ALLEGIANCE

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

CONSENT AGENDA:

1. Minutes of November 11, 2024 – Regular Session
2. Claims for Payment
3. Clerk Report
4. Treasurer Report

Michael moved to approve the consent agenda. Marla seconded the motion. There was no discussion. There was a roll call vote. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

UNFINISHED BUSINESS:

Review and Consideration of Update on Requests for Fireworks show donations: Karen updated Council members on sponsorships she had received from First Federal, Les Schwab, Wilbur Ellis, and HMH Engineering. She noted with these sponsorships she had to request a quote for a larger show. This brings the total show cost to the city of \$15,000 after the prepay discount. Michael noted this will be the biggest show and we need to advertise it. Karen noted last year's sponsorship was \$2,000 and this year is \$6,500. Mayor McClain and Kelly thanked Karen for the work.

NEW BUSINESS:

Update on Buhl Municipal Airport Grant Project: Kent Atkin and Thomas Leija presented a slide show of the current runway project at the municipal airport. They showed the condition of the old runway which consisted of large cracks every couple of feet and soft areas that contained wet fill that included 40-year-old corn cobs. They then explained the construction process of removing the old runway and laying down the new asphalt runway. The contractor was great to work with and saved all the milling to use on the shoulder and around the lights of the new runway. They also used them to create a dirt landing strip along the new runway, they noted it was the only one in the Magic Valley area. The contractor will be back in the spring to paint the additional coat on the markings which will include the glass beads. Kent noted that Thomas was on site every day of construction monitoring the project and conducting inspections. The contractor used a higher-grade asphalt than was specced out but the project was completed on schedule and under budget by about \$200,000. Council thanked JUB for the update.

Update on Harvest Moon Car Show: Coke LaComb presented to Council and update from their car show that was held in October. He thanked Jason Scott and his crew for setting out all the barricades. He also thanked Popplewell School for allowing them to have it there and Superintendent Angie Oparnico; he added an additional thanks you to the fire and police departments. He stated their next show will be October 4, 2025. He announced they were able to donate \$6,221 for the school lunch program. He concluded by noting they have new people keep joining and they keep growing. Mayor McClain thanked Coke for the update and hard work.

Review and Consideration of Co-Sponsorship of Chamber of Commerce Night Light Parade: Sarah Neyhart with the Buhl Chamber of Commerce presented to Council a request to co-sponsor the annual Night Light Parade. She stated they have 39 groups saying they will be in the parade of which 27 are confirmed. It was noted that to close Highway 30 for over 20 minutes a permit must be pulled with the state which requires co-sponsorship with the city. Michael questioned what the route would be. Sarah noted they will start at Eastman Park and then take Maple to Broadway, up Broadway to intersection with Highway 46 and then floats can use Clear Lakes to 7<sup>th</sup> Ave S to circle back to the park, or disperse out of town. Kelly questioned if there was time for the permit, Chief Engbaum noted that it was just squeaking by with the 2 weeks. ITD will specify what type of signage will be needed. The parade will take place December 14<sup>th</sup> at 6:30 PM. Marla moved to approve the co-sponsorship of the night light parade with the chamber of commerce. Kelly seconded the motion. There was no further discussion. There was a roll call vote. Michael voted yes, Amanda voted yes, Kelly voted yes, and Marla voted yes. The motion passed.

**MAYOR & COUNCIL COMMENTS:** Mayor McClain read the below statement.

We need to make sure that we comply with the law with regards to employee privacy issues. If a member of City Council would like to discuss any issues pertaining to complaints, discipline, etc. of a city employee, those will first need to be discussed with the mayor, who is the chief city administrator per Idaho Code 50-602. After review of the complaint, discipline, etc. if it needs to

go before City Council it will be listed under an executive session on the upcoming meeting agenda.

Marla questioned the school speed zone lights on Clear Lakes Road. Jason noted they had been fixed that afternoon. He noted they were programmed to match the high school calendar but that is a little different than the Christian school and also daylight savings time threw off the timer. Marla thanked him for the update.

Mayor McClain wished everyone a Happy Thanksgiving.

MEETING ADJOURNED – Michael moved that the meeting be adjourned; Kelly seconded the motion. There was no discussion. All vote aye. The meeting was adjourned at 7:05 p.m.

Minutes prepared by Karen Drown, City Clerk