

CITY COUNCIL WORKING MEETING

OCTOBER 23, 2023  
203 Broadway Ave N

PRESENT:

Michael Higbee	Council President	Jeremy Engbaum	Police Chief
Kelly Peterson	Council Member	Jason Scott	Public Works
Marla Sisson	Council Member	Andrew Wright	City Attorney
Karen Drown	Clerk	Concerned Citizens	
Autumn Jones	Treasurer		

PLEDGE OF ALLEGIANCE

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum. Mayor McClain was absent.

CONSENT AGENDA:

1. Minutes of October 5, 2023 – Regular Session
2. Claims for Payment
3. Clerk Report
4. Treasurer Report

Marla Sission moved to approve the consent agenda. Kelly Peterson seconded the motion. Karen noted the draft minutes stated October 5<sup>th</sup> and should state October 9<sup>th</sup>. Amanda also noted Kelly attended by ZOOM. There was a roll call vote. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS:

Review and Consideration of Roadway vacation ordinance off of 4150 N (also known as Lewis & Clark Road) for applicant Michael Bourlotos: All members of the City Council having been furnished a copy of the proposed Ordinance No. 1024 and being fully apprised of the content and purpose of said Ordinance, Kelly moved that the provisions of Idaho Code Section 50-902 which require that said Ordinance be read on three (3) different days, two (2) readings by Title only and one (1) reading which shall be in full, be dispensed with and that said Ordinance be passed upon one (1) reading by title only. Kelly requested a roll call vote on the motion. Amanda seconded

the motion. Kelly voted yes, Amanda voted yes, Michael voted yes, and Marla voted yes. The motion passed.

Kelly moved to approve Ordinance No. 1024 approving the vacation of the roadway for applicant Michael Bourlotos. Marla seconded the motion. Michael read the title of the ordinance for the record. Kelly questioned if there were any utilities in the roadway. Scott confirmed there were no utilities. Scott added the concern at the time this of the public hearing was irrigation. Kelly questioned the delay in this process. Karen explained items were getting caught up on as other items had taken priority since the public hearing on February 14, 2022. There was no further discussion. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

Review and Consideration of Main Street Closure between Broadway and 11<sup>th</sup> Ave for Harvest Block Party hosted by Country Flowers: The Country Flowers representative was not in attendance. Michael stated Council would forgo this action item.

Review and Consideration of Idaho Department of Environmental Quality Authorization Resolution: Scott reviewed the IDEQ grant for the water study. There will be a lot of paperwork throughout the project to keep it going and they will need the mayor's signature; this allows those to be signed by her. Kelly moved to approve the resolution. Marla seconded the motion. It was noted the city is paying have of the cost of this project the other have is the grant from IDEQ. There was a roll call vote. Michael voted yes, Marla voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

Review and Consideration of Public Notice on 4<sup>th</sup> of July Fireworks Show donations and ideas: Kelly moved to review and consider the July 4<sup>th</sup> donation ideas and notice. Karen explained the details of the contract and show selection and was looking for Council direction on how to notify the community. There was no second and this motion died.

Michael noted he had spoke to Kimberly about their firework display; but as Karen had stated their show is \$22,000 and paid for by sponsorship. There was a discussion about the current show and the amount budgeted for the show with a portion based on donations coming it. Karen explained there are deadlines to commit to Fireworks America to have the fireworks ordered in time for the show. Michael moved to authorize letters to bigger businesses for donations to the fireworks show. Marla seconded the motion. There was a roll call vote on the motion. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

Review and Consideration of FY 2023-2024 Budget Amendment: Autumn explained this discussion was to begin the budget amendment process. She explained the Tort needed to be pulled out of each department line items of Admin for \$21,899, Airport for \$908, Streets for \$4,173, Water for \$31,283, Sanitation for \$2,455, Wastewater \$41,884 as a correction as it was

included in the separate line item for tort. This amendment would also include Admin for \$4,763.46 for the ADA corner by Vaquero which was budgeted in fiscal year 2022-2023 and the project didn't get completed; Airport for \$35,000 for the Beacon Light Grant Project which was budgeted in fiscal year 2022-2023 and the project didn't get completed; Streets for \$150,000 for the remaining payment to close out TAP 1 & @ walking path grants which was budgeted in fiscal year 2022-2023 but the contractor did not get the city invoices before the end of the fiscal year; Wastewater for \$43,102.71 for payment from ICRMP insurance claim to replaced damaged storage buildings.

Michael moved to move forward to public hearing for the budget amendment. Marla seconded the motion. There was no discussion. There was a roll call vote. Kelly voted yes, Amanda voted yes, Michael voted yes, and Marla voted yes. The motion passed.

Review and Consideration of Council meetings during holiday season: Michael moved to cancel the December 25<sup>th</sup> Council meeting. Amanda seconded the motion. Marla noted she would need to attend November 27<sup>th</sup> by ZOOM. There was no further discussion. There was a vote on the motion which passed unanimously.

COUNCIL COMMENTS: Amanda asked if the pathway project was complete as there were sprinklers that had washed out under the path and noted a hole by a power pole. Jason noted they had been completing the final punch list and they had been working on the final pieces and will check those. He noted the power pole had settled out after the new one was installed and the street crew would fill that in.

Amanda noted at the AIC workshop AIC had mentioned grants are available for comprehensive plan.

Marla stated there was a roundtable at AIC and she is looking into grants for the pool.

Michael noted praised the walking path.

EXECUTIVE SESSION: Marla moved to enter executive session with provisions of Idaho Code 74-206, subsection 1.f, to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated, but imminently likely to be litigated; she requested a roll call vote. Kelly seconded the motion. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. Executive Session was entered at 7:12 PM.

Michael moved to adjourn Executive Session. Marla seconded the motion. There was no discussion. All voted in favor. Executive Session adjourned at 7:39 PM.

Consideration of Executive Session Discussion: Michael moved to follow legal counsel's direction and make no changes. Kelly seconded the motion. There was a roll call vote. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

MEETING ADJOURNED – Kelly Peterson moved that the meeting be adjourned; Marla Sisson seconded the motion. There was no discussion. All voted yes. The meeting was adjourned at 7:42 PM.

Minutes prepared by Karen Drown, City Clerk