

CITY COUNCIL REGULAR SESSION

JANUARY 11, 2021
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Karen Drown	Clerk
Michael Higbee	Council President	Elizabeth Barker	Treasurer
Pam McClain	Council Member	Autumn Jones	Assistant Clerk/Treasurer
Sue Gabardi	Council Member	Regie Finney	Public Works Director
Kelly Peterson	Council Member	Scott Bybee	City Engineer

Because of the recent COVID-19 pandemic Buhl City Council made this meeting available telephonically.

REGULAR SESSION called to order at 7:00 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

CONSENT AGENDA:

1. Minutes of December 14, 2020 – Regular Meeting
2. Monthly Claims for Payment
3. Monthly Department Head Reports
4. Commission Minutes
5. Clerk Report
6. Treasurer Report

Pam McClain moved to approve the consent agenda. Kelly Peterson seconded the motion. There was no discussion and the motion passed.

MONTHLY CITY ENGINEER REPORT

Scott Bybee announced the ICDBG project would be bidding February 2, 2021. He noted that contractors were ready to pick up plans when they are ready.

He informed Council that both planning and zoning and URA didn't meet in December but will be meeting in January.

Scott detailed out information regarding discussions with Ron Horton with the Veterans Cemetery. He noted the project is looking to be about \$1 million which will be paid for by Veterans Affairs but the city would take on the project. There was further discussion why the cost was about doubled, Scott noted they are putting in both water and sewer to 1600 East. If the city decides to oversize the lift station and lines then the additional cost would be paid for by the city, but Veteran Affairs are agreeable to that.

Scott concluded by noting building permits are still coming in. The state inspector will be out for medical reasons but the state has another inspector to cover while Jeff is out. Also, Bill Williams had been contacted by TKO regarding the discussion of development.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS:

Review and Consideration of Airport Board and Library Board member requirements: There was a review of Buhl City Code in regards to a member of Council being a member on the airport board and Idaho Code regarding having a member of Council as a non-voting liaison to the Library Board. There was a discussion about prior recommendations from the Association of Idaho Cities about getting rid of these types of appointments. Michael commented that both him and Pam have held those positions and thought it would be good for Sue and Kelly to have some experience. Kelly noted he would but with reservations. Michael moved for Sue as the liaison to the Library Board and Kelly as the representative on the Airport Board. Pam seconded the motion. There was no further discuss and the motion passed.

Consideration of 2021 Holiday Calendar: Michael moved to approve the 2021 Holiday Calendar. Pam seconded the motion. There was no discussion and the motion passed.

Review and Consideration of 2021 Water Share Transfer & Newly acquired shares: Autumn presented the list of current water share requests which are the same as previous years and all had returned their requests. She also noted because of the annexation of the TKO subdivision the city had received 6.99 additional shares. There was not a current policy for the distribution of those shares but recommended holding a lottery because most of the current share holders and several others would like more if they were available.

Michael moved to approve the 2021 existing share transfers. Pam seconded the motion. There was no discussion and the motion passed.

Michael moved to send letters to all inquiries about additional shares and hold a lottery for those interested. Sue seconded the motion. It was recommended the lottery be for the 6 whole shares and the .99 would be retained by the city. There was no discussion and the motion passed.

Review of 2019-2020 Audited Financial Statements: Elizabeth began by stating the most important information is page 1 in the Opinion of the auditor. She then detailed information about the city's net position in the governmental and enterprise funds and the expenses and revenues. She stated the Management Discussion and Analysis is not done by most small cities but she felt it is a valuable part of the audit. She then presented charts and graphs to detail the figures that had been presented in the audit report.

Elizabeth also noted the city was now tracking our fixed assets through a new module in Caselle to track and determine depreciation. She also discussed the PERSI section and felt this portion was because of California and the problems they had with their system.

COUNCIL CONCERNS – Mayor McCauley noted he had spoke with Michelle at the Chamber of Commerce concerning the RV Park residents. She stated there had been a problem getting one to leave but she worked with the police department to complete the process.

Regie stated his crew had meet the state crew at the crossing and fixed it together. He added the state is looking at repairs this spring even if the railroad doesn't do anything.

The was a short discussion about a waterline break on Broadway that is scheduled for repairs the following day.

CITIZENS CONCERNS – There were none.

MEETING ADJOURNED – Kelly Peterson moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 8:16 PM.

Minutes prepared by Karen Drown, City Clerk