

CITY COUNCIL REGULAR SESSION

JANUARY 13, 2020
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Andrew Wright	City Attorney
Michael Higbee	Council President	Elizabeth Barker	Treasurer
Pam McClain	Council Member	Karen Drown	Clerk
Kyle Hauser	Council Member	Regie Finney	Public Works Director
Sue Gabardi	Council Member	Scott Bybee	City Engineer
Kelly Peterson	Council Member Elect	Concerned Citizens	

REGULAR SESSION called to order at 7:00 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

CONSENT AGENDA:

1. Minutes of December 9, 2019 – Regular Meeting
2. Minutes of December 19, 2020 – Meeting with Senator Bert Brackett
3. Monthly Claims for Payment
4. Monthly Department Head Reports
5. Commission Minutes
6. Clerk Report
7. Treasurer Report

Mayor McCauley explained that in previous meeting each of the above items were handled with a separate motion. It had been requested to move to a consent agenda format so they could be approved in one motion. But if any council member requested an item be removed and discussed that would be done.

Pam McClain moved to approve the consent agenda. Kyle Hauser seconded the motion. There was no discussion and the motion passed.

MONTHLY CITY ENGINEER REPORT:

Scott stated the city should be hearing soon on the ICDBG application. New home and building permits continue to filter in with the mild weather. He noted that planning and zoning

has been busy with questions coming in everyday for a variety of plans and good questions. The planning and zoning and urban renewal agency will be meeting on Wednesday.

SPECIAL BUSINESS:

Mayor McCauley thanked Kyle Hauser for his dedication and years of service to the City of Buhl. Kyle was presented with a clock in appreciation of his time on council.

1. Swearing in of New Elected Officials: Mayor McCauley swore in Pam McClain to a 4-year term and Sue Gabardi to a 2-year term. He then swore Kelly Peterson into a 4-year term.
2. Election of Council President: Pam nominated Michael Higbee as Council President. Sue seconded the nomination. There were no further nominations so Mayor McCauley closed nominations. There was vote Pam, Sue and Kelly voted yes.

NEW BUSINESS:

Consideration of Beer & Wine License for Kanaka Bistro, 125 Broadway Ave South: Michael moved to approve the beer and wine license for Kanaka Bistro. Pam seconded the motion. Karen noted that if approved the license would not be issued until current copies of their state and county license were provided. There was a short discussion on possible opening dates but nothing had been provided to the city. There was no further discussion and the motion passed.

Consideration of 2020 Holiday Calendar: Pam moved to approve the 2020 Holiday Calendar. Sue seconded the motion. There was discussion and the motion passed.

Approval of water share leases & Consideration of rate increase for leases for 2021: Elizabeth explained the requested leases were the same as the previous year and again a number would like additional if any are available. Pam moved to approve the 2020 water share lease transfers. Sue seconded the motion. There was no discussion and the motion passed.

Elizabeth explained that the cost for each share had increased from the canal company from \$26.00 to \$27.00. Her recommendation was to increase the lease by \$2.00 for the 2021 season and which is under the 4.99% which would require a public hearing. Michael moved to increase the leases cost from \$60.00 per share to \$62.00 per share starting with the 2021 season. Pam seconded the motion. Kelly asked if all shared were leased out. Elizabeth explained that the city has a total of 270 shares, 40 are used at North Park, 42 are part of the Buhl Airport pasture leases and charged to the airport and 21 are used for parks within the city. The remaining 167 are leased out yearly. There was no further discussion and the motion passed.

Consideration of Asset Forfeiture Account at First Federal: Pam moved to remove Eric Foster and Kevin Hanners as signers and close the current savings account XXX6988 and transfer money into money market account. The signers for that account would be Elizabeth Barker, Karen Drown, Tom McCauley, Pam McClain, Michael Higbee and Jeremy Engbaum. Michael seconded the motion. Karen explained that this money was from asset forfeiture related to narcotics cases, restitution and found property. A requirement is to keep the funds separate from general fund money. Elizabeth will create a separate fund with those three types of revenue sources that way it can be tracked. At budget time that fund will be review like all other funds and allocated for expenses which are used to fight drugs. It will also show on our audited financial statements. Michael asked if anyone was aware of this account. Elizabeth noted we were but action had not been taken to change the system. There was no further discussion and the motion passed.

EXECUTIVE SESSION:

Pam moved to enter executive session with provisions of Idaho Code 74-206, subsection 1.b to consider the evaluation, dismissal or disciplining of, or the hear complaints or charges brought against, a public officer, employee, staff member or individual agent. She requested a roll call vote. Kelly seconded the motion. Kelly voted yes, Michael voted yes, Pam voted yes, and Sue voted yes. Mayor McCauley excused everyone but the council members and Andrew Wright, city legal counsel. Executive session was entered at 7:30 pm. Michael moved to adjourn Executive session. Pam seconded the motion. There was no discussion and the motion passed. Executive session adjourned at 7:48 pm.

MEETING ADJOURNED – Pam McClain moved that the meeting be adjourned; Kelly Peterson seconded the motion and all were in favor. The meeting was adjourned at 7:49 PM.

Minutes prepared by Karen Drown, City Clerk