

CITY COUNCIL WORKING MEETING

SEPTEMBER 26, 2022

203 Broadway Ave N

PRESENT:

Pam McClain	Mayor	Autumn Jones	Treasurer
Michael Higbee	Council President	Regie Finney	Public Works
Kelly Peterson	Council Member	Jason Scott	Public Works Director
Amanda Hawkins	Council Member	Jeremy Engbaum	Police Chief
Marla Sisson	Council Member	Concerned Citizens	
Karen Drown	Clerk		

PLEDGE OF ALLEGIANCE

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

CONSENT AGENDA:

1. Minutes of September 12, 2022 – Regular Meeting
2. Bi- Monthly Claims for Payment
3. Clerk Report
4. Treasurer Report

Michael Higbee moved to approve the consent agenda. Kelly Peterson seconded the motion. Amanda questioned about the bank report document that didn't come through on the email packets. Autumn stated she would email it again to everyone the following morning. There was no further discussion and the motion passed.

UNFINISHED BUSINESS

There was no unfinished business

NEW BUSINESS:

Review and Consideration of Idaho Power Franchise Ordinance: Nathan Murray with Idaho Power explained this franchise ordinance was the payment structure to allow Idaho Power to use the right-of-ways within the City of Buhl. He stated this would renew with a 1% rate as if the city wanted to do more it would have to be taken to the voters.

All member of the City Council having been furnished a copy of the proposed Ordinance No. 1013 and being fully apprised of the content and purpose of said Ordinance, Michael moved that the provisions of Idaho Code Section 50-902 which require that said Ordinance be read on three (3) different days, two (2) readings by Title only and one (1) reading which shall be in full, be dispensed with and that said Ordinance be passed upon one (1) reading by title only. Michael requested a roll call vote on the motion. Amanda seconded the motion. There was no discussion. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

Kelly moved to approve Ordinance No 1013 adopting the new franchise agreement with Idaho Power. Amanda seconded the motion. Mayor McClain read the title of Ordinance No. 1013. There was no discussion. There was a roll call vote. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

Review and Consideration of draft Area of Impact Agreement: Karen explained the history with the area of impact agreement with Twin Falls County and the areas of that agreement that did not follow state code. She also noted that the property taxes from the area go to the county so the only revenue received by the city are the current building permit fees and any planning and zoning applications. Andrew Wright added that the draft agreement addressed the areas of concern. It was commented it was a long wait for a three-page document. Michael moved to approve the draft area of impact agreement with Twin Falls County. Marla seconded the motion. There was a discussion about detailing out the administrative duties the county will cover in a new section 10-1-4 A. 3 and include “all” in 10-1-4 A. 1. Referring to the provisions of title 8 and 9. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

Update from Rural Economic Development Services (REDS) Director: The director had to cancel due to illness. She will reschedule for an upcoming meeting.

Discussion of Pool Roundup Financials: Autumn reviewed the numbers for the 2022 pool season, she also pulled the total numbers for 2017 to compare. She noted 2017 was the summer she was the pool manager and it was a full year with full staff and no closures due to any crazy events. The numbers were totaled for expenses, revenues and then showed the total expenses over revenues for both of those years. Amanda asked what so we want with the pool. Mayor McClain explained she had asked for these numbers because as a business the city needs to look at what it is costing to run the pool and this review gave everyone more information to discuss during budget and fee consideration. Amanda stated the fees are right in line with others, Marla noted they are a little low. It was questioned with the admin starts to get lifeguard applications, Autumn stated we start advertising in February so they can be hired in time to complete training in April and May. There was further discussion about grants, but Autumn noted nothing was planned for the upcoming budget year and those would be for capital expenses not for salaries or

operating and maintenance expenses. Mayor McClain asked to have this on the agenda again in November.

Review of Utilities Comparison and Bad Debit: Autumn reviewed the different tabs on the utilities comparison worksheet that she sends out each month. It shows the aging accounts, the collection percentage, the capital revenue, and the bond revenue which she monitors to make sure collections are on track to make the bond payments.

Karen reviewed the bad debt spreadsheet the pulls final billed accounts from 2012 to current that have not been paid off. These accounts are what have to be wrote off every year and that expense hits the water, wastewater and sanitation budgets. She noted the accounts for 2012/2013 are being wrote off this year and in the 2022-2023 budget year, after that it will be reviewed how accounts will be wrote off as the amounts for the years 2014 through 2021 decrease.

Update on TAP #2 and Local Professional Services Agreement: Regie updated Council that LHTAC is proceeding with TAP # 1 and #2. They will bid together and the Child Pedestrian Project will bid separate. This agreement was the next step in the process to move toward the bidding process.

COUNCIL COMMENTS: Kelly wanted to make note for the Magic Valley News and the letter from Mayor McClain. He wanted to give credit to the mayor for the comments and stated she is a credit to the city. Mayor McClain thanked him and stated she is the only mayor that does it and has enjoyed doing it. She added that the City of Hagerman has stated they enjoy her articles.

Mayor McClain stated to Council that people no longer see them as just citizens and asked members to think about what we are saying. The Council is seen as speaking on behalf of all the Council and city staff is seen as speaking on behalf of the city and comments are taken as coming from the city. She just cautioned everyone about comments they make and perceptions.

MEETING ADJOURNED – Michael Higbee moved that the meeting be adjourned; Kelly Peterson seconded the motion and all were in favor. The meeting was adjourned at 7:53 PM.

Minutes prepared by Karen Drown, City Clerk