

CITY COUNCIL WORKING MEETING

SEPTEMBER 23, 2024

203 Broadway Ave N

PRESENT:

Pamela McClain	Mayor	Karen Drown	Clerk
Michael Higbee	Council President	Autumn Jones	Treasurer
Kelly Peterson	Council Member	Jason Scott	Public Works Director
Amanda Hawkins	Council Member	Jazmine Mills	P & Z Admin
Marla Sisson	Council Member	Concerned Citizens	

PLEDGE OF ALLEGIANCE

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

CONSENT AGENDA:

1. Minutes of September 9, 2024 – Regular Session
2. Claims for Payment
3. Clerk Report
4. Treasurer Report

Michael moved to approve the consent agenda. Marla seconded the motion. There was no discussion. There was a roll call vote. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS:

Review and Consideration of 2024 ARPA Water Project Change Order No. 1: Kelly moved to approve the 2024 ARPA Water Project Change Order No. 1 as presented. Marla seconded the motion. There was no discussion. There was a roll call vote. Michael voted yes, Amanda voted yes, Kelly voted yes, and Marla voted yes. The motion passed.

Review and Consideration of 2024 ARPA Water Project Change Order No. 2: Marla moved to approve the 2024 ARPA Water Project Change Order No. 2 as presented. Kelly seconded the

motion. There was no discussion. There was a roll call vote. Amanda voted yes, Kelly voted yes, Marla voted yes, and Michael voted yes. The motion passed.

Review and Consideration to move forward to Public Hearing on October 14, 2024 for Fiscal Year Budget 2024-2025 Amendment in the Street Fund to repave 7th Ave N: Marla moved to move forward to public hearing. Kelly seconded the motion. Michael asked Jason and Scott to explain the reason behind this change. Scott explained it is just a double chip seal and when the construction crew started digging for the project the road deteriorated quickly. Jason added the first block from the park and then the side of the road with the homes would be redone. The side next to the walking path is correct. It would be put back with 3 inches of asphalt. Kelly questioned if it would be done this year. Scott stated the contractor has asphalt reserved in October. Amanda questioned if the section on Sawtooth and the end of 7th would be repaired. Jason confirmed that would also be done during this paving. There was no further discussion. There was a roll call vote. Kelly voted yes, Marla voted yes, Michael voted yes, and Amanda voted yes. The motion passed.

Review and Consideration of National Long Term Care Residents' Right Month 2024 Proclamation: Michael moved to approve Mayor McClain to sign the National Long Term Care Residents' Month 2024 Proclamation. Kelly seconded the motion. There was no discussion. There was a roll call vote. Marla voted yes, Michael voted yes, Amanda voted yes, and Kelly voted yes. The motion passed.

Review and Consideration of Contract with Workman & Co.: Michael moved to approve the contract with Workman & Co. Marla seconded the motion. It was noted the price did not go up from the previous year. Kelly stated the price reflects what staff put into the process. There was no further discussion. There was a roll call vote. Michael voted yes, Amanda voted yes, Kelly voted yes, and Marla voted yes. The motion passed.

Update on Buhl Municipal Airport Construction Project: Neil Ring stated the asphalt runway had been removed and the product had been leveraged to build hangar pads and a parking lot along with a dirt runway along side the exiting new surfaced runway. This dirt runway would be used by super cubs, who prefer the dirt runway. Kent Atkin explained the additional runway was part of the design process and provided the benefit to Buhl and the compliance with FAA standards. Kent stated the contractors have started building the asphalt runway. Neil and Kent invited Council members out to see the project.

Update on Parking Situation: Karen updated Council on the process that had taken place since the last Council meeting regarding the specific RV on Clear Lakes Road. She stated no citation had been issued since the vehicle had not been back to the location since the meeting on September 9th. She also detailed the history on the parking code and the conflict it has with the zoning code. It was also noted an old citation book was found in the police department for the parking code section. Andrew questioned how far Council wanted to go with this. Michael noted parking comes up every year either concerning rusty cars, broken down vehicles, boats, or

trailers, so it needs to be looked at. Marla agreed it needed to be addressed with the two in conflict and agrees with the planning and zoning section. Kelly stated he is satisfied with what happened here, this situation resolved itself but it will come up again somewhere. Karen questioned if Council would like to have this on the agenda for the next meeting to discuss the parking code specifically. Mayor McClain also reminded Council that Rick is code services and not in police department. Andrew questioned if they wanted to include boats, trailers, broken cars. Michael stated the code should have teeth and it needs to address broken down cars. Amanda questioned if an RV can be parked or not at all. It was explained that under the planning and zoning code it couldn't be parked at all on the street. Kelly asked if he could provide the summary of the events provide by Karen to Doug Fritz. It was confirmed it could be.

MAYOR & COUNCIL COMMENTS: Mayor McClain read a statement.

We need to make sure that we comply with the law with regards to employee privacy issues. If a member of City Council would like to discuss any issues pertaining to complaints, discipline, etc. of a city employee, those will first need to be discussed with the mayor, who is the chief city administrator per Idaho Code 50-602. After review of the complaint, discipline, etc. if it needs to go before City Council it will be listed under an executive session on the upcoming meeting agenda.

Marla asked how Fair Street was going. Jason explained it was slower than he would like but the new main line is in and being disinfected and tested.

Michael mentioned the ground breaking for the SCCAP self-built homes that was sent in an email. Mayor McClain stated she had RSVPed for the event.

Michael noted he had been contacted by a gentleman about the railroad crossing. The gentleman told Michael he had called the railroad and they hadn't received any phone calls regarding the crossing on Clear Lakes Road. Marla stated she had told everyone to call the number posted at the crossing with concerns.

Karen asked Council members who would like to attend the AIC training in Burley on October 24th.

MEETING ADJOURNED – Marla moved that the meeting be adjourned; Kelly seconded the motion. There was no discussion. All vote aye. The meeting was adjourned at 7:22 p.m.

Minutes prepared by Karen Drown, City Clerk