

CITY COUNCIL REGULAR SESSION

SEPTEMBER 12, 2016

203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Karen Drown	Clerk
Michael Higbee	Council President	Regie Finney	Public Works Director
Pam McClain	Council Member	Andrew Stevens	Fire Chief
Kyle Hauser	Council Member	Scott Bybee	City Engineer
Sue Gabardi	Council Member	Jeff Hough	SIEDO
Bill Nungester	City Attorney	Jim Schouten	Buhl Chamber Board President
Elizabeth Barker	Treasurer	Concerned Citizens	

REGULAR SESSION called to order at 7:01 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

OLD BUSINESS:

- ... Minutes of August 22, 2016: Pam McClain moved to approve the minutes; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Claims for Payment: Kyle Hauser moved to approve the monthly claims for payment; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Monthly Reports: Michael Higbee moved to approve the monthly department head reports; Pam McClain seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Michael Higbee moved to approve the clerk/treasurer report; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Report: Scott reported that the ICDBG project will be going to DEQ for approval and the project is moving ahead smoothly.

There was a discussion about the ICDBG project and the timeframe on when it would start. Scott stated he would like the bulk of the project done this year and pave in the spring when the weather allows.

He updated council this year the city has seen 24 new home constructions. He added the city is running out of lots available. Michael asked if there was a general area where the

homes are being built. Scott stated they are all over town, he added that the water and wastewater systems both have room for growth.

Michael moved to approve the City Engineers Monthly Report. Kyle seconded the motion. There was no discussion and the motion passed.

#### NEW BUSINESS:

Presentation by SIEDO: Jeff Hough from Southern Idaho Economic Development Organization, SIEDO, presented to Council a Partnership Agreement and a proposed fee structure for fiscal year 2017. He explained the fee structure had been reviewed and the new proposed amounts are based on civilian labor force figures. He explained that SIEDO promotes the area for growth and opportunities for businesses to expand. He added they just completed a package for a potential company looking at the Seneca Facility and Buhl is only one of two in the State of Idaho the company is looking at.

Buhl Chamber of Commerce Oktoberfest & Beer Garden Request: Jim Schouten presented to Council the idea the Chamber of Commerce having an Oktoberfest at Justified Rumorz parking lot. Their plan is to have a beer garden, chili cook-off and possible hay rides at Western Mercantile and Dry Goods. Kyle moved to approve the request by the Buhl Chamber of Commerce for an Oktoberfest and beer garden. Sue seconded the motion. The question of whose insurance would the event is covered by. Jim explained this event would fall under the Chamber of Commerce liability insurance. There was no further discussion and the motion passed.

Appointment of Fire Chief: Mayor McCauley stated that after consideration with the Buhl Rural Fire District Chairman, Neal Gier, he was proud to appoint Andrew Stevens as the new Fire Chief for the Buhl Fire Department. He explained that Andrew had be the interim chief for the last six months. Chief Stevens informed Council and the citizens in attendance there had been some turnover in the department. He stated that as of that day two new employees had started.

Review and Consideration of 2016-2017 Appropriation Ordinance: All members of the City Council having been furnished a copy of the proposed Ordinance No. 983 and being fully apprised of the content and purpose of said Ordinance, Pam moved that the provisions of Idaho Code Section 50-902 which require that said Ordinance be read on three (3) different days, two (2) readings by Title only and one (1) reading which shall be in full, be dispensed with and that said Ordinance be passed upon one (1) reading by Title only. Pam requested a roll call vote on the motion. Michael seconded the motion. There was no discussion. Michael voted yes, Kyle voted yes, Pam voted yes and Sue voted yes. Motion passed.

Pam moved to adopt Ordinance No. 983, the 2016-2017 Appropriation Ordinance. She requested a roll call vote. Michael seconded the motion. There was no discussion. Michael voted yes, Kyle

voted yes, Pam voted yes and Sue voted yes. Motion passed and Ordinance No. 983 was adopted.

Review of Proposed Planning and Zoning Fees, Building Permit Fees & Plan Review Fees:

Karen presented to Council recommended fees for Planning and Zoning requests. She explained that as of September 1, 2016 the State of Idaho Department of Building Safety would be doing the inspections and Scott would be doing plan review. At this time her recommendations were to leave the building permit fees the same and get through the transition. The Buhl City Code allows for a fee of up to 65% of the permit fee to be charged for plan review without the passing of any new ordinance. Kyle moved to proceed with having Bill Nungester draft a resolution to set Planning and Zoning fees as presented. Sue seconded the motion. There was discussion why there was no fees set for paving, water, sewer and grading review. Karen explained that those fees are part of the preliminary, final or joint plat process. There was no further discussion and the motion passed.

Review and Consideration of Records Destruction Resolution: Michael moved to adopt Resolution No. 387, for semi-permanent records. Kyle seconded the motion. Kyle questioned the timeframe these records must be kept. Karen informed Council that semi-permanent records are kept for five years according to the records retention. There was no further discussion and the motion passed.

COUNCIL CONCERNS – There was none.

CITIZENS CONCERNS – Rick Martin, Buhl, Idaho, came before to request Council to set a date to amend city ordinance 4.3 B.

Janice Musich, Buhl, Idaho stated she was speaking on the topic of city ordinance 4.3 B but with a different message.

Lavern Fairchild, Buhl, Idaho, stated her concern on the meeting not starting out with the Pledge of Allegiance.

Greg Pruett, Middleton, Idaho, spoke on clarifications on amending city ordinance 4.3 B.

MEETING ADJOURNED – Kyle Hauser moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 8:04 PM.

Minutes prepared by Karen Drown, City Clerk