

COUNCIL SPECIAL MEETING  
AUGUST 4, 2025  
203 Broadway Ave N

PRESENT:

Pam McClain	Mayor	Chelsea Popplewell	Incoming Clerk
Marla Sisson	Council President	Autumn Jones	Treasurer
Amanda Hawkins	Council Member	Jason Scott	Public Works Director
Sue Gabardi	Council Member	Concerned Citizens	
Karen Drown	Outgoing Clerk		

PLEDGE OF ALLEGIANCE

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum. Michael Higbee was not in attendance.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS:

Final Review of 2025-2026 Proposed Fiscal Budget: Marla moved to move forward to public hearing on the 2025-2026 Proposed Fiscal Budget. Sue seconded the motion.

Amanda asked Autumn to elaborate on the spreadsheet in front of them. Autumn stated that the L-2 came in our 3% increase was \$66,327, new construction amounted to \$18,214. But a majority of the increase came in because URA #1 is sunsetting in December 2025 which returned \$168,930 to the City. Because of this the remaining amount to be allocated in the Admin Budget is \$277,874.

Autumn's recommendation is to decrease the budgeted general fund balance drawdown (currently \$594,700) by the remaining \$277,874 which would make the necessary fund balance drawdown be \$316,826.

There was no further discussion. There was a roll call vote. Marla voted yes, Amanda voted yes, and Sue voted yes. The motion passed.

MAYOR & COUNCIL COMMENTS: Mayor McClain read the below statement.

We need to make sure that we comply with the law regarding employee privacy issues. If a member of City Council would like to discuss any issues pertaining to complaints, discipline, etc., of a city

employee, those will first need to be discussed with the mayor, who is the chief city administrator per Idaho Code 50-602. After review of the complaint, discipline, etc., if it needs to go before City Council, it will be listed under an executive session on the upcoming meeting agenda.

Mayor McClain also inquired about the water main break on Rainbow Circle. She complimented the quick action by the crew to repair the break. She also complimented Autumn on the hard work on the budget preparation and presentation.

MEETING ADJOURNED –Marla moved that the meeting be adjourned; Sue seconded the motion. There was no discussion. All voted yes. The meeting was adjourned at 2:05 PM.

Minutes prepared by Chelsea Popplewell, City Clerk