

CITY COUNCIL REGULAR SESSION

June 8, 2015
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor		
Kyle Hauser	Council President	Regie Finney	Public Works Director
Sue Gabardi	Council Member	Cynthia Toppen	Library Director
Michael Higbee	Council Member	Nathan Fawcett	Asst. Fire Chief
Bill Nungester	City Attorney	Scott Bybee	City Engineer
Elizabeth Barker	Clerk/Treasurer	Susan Riddle	Grant Administrator
Karen Drown	Asst. Clerk/Treasurer	Concerned Citizens	

REGULAR SESSION called to order at 7:08 PM.

CONFIRMATION OF QUORUM:

Elizabeth Barker confirmed a quorum.

OLD BUSINESS:

- ... Minutes of May 26, 2015: Kyle Hauser moved to approve the minutes; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Monthly Claims for Payment: Michael Higbee moved to approve the monthly claims for payment; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Reports: Kyle Hauser moved to approve the monthly department head reports; Michael Higbee seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Michael Higbee moved to approve the clerk/treasurer report; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Monthly Report: Scott informed council the ICDBG project is about 15% complete and going well.

The Burke Street project is also going well with a new water line complete and a new sewer line going in. New curb and gutter are going in with some gaps which will be completed in Phase 2 of the project.

Scott also explained he had been working with Karen, Regie and the water department in reviewing equivalencies for the new Boys & Girls Club.

NEW BUSINESS:

Co-Sponsorship of Sagebrush Days Parade: Michelle Olsen, director of the Buhl Chamber of Commerce, presented to council the proposed route for the Buhl Sagebrush Days Parade on July 4th. She stated the route was same as it has been for the last number of years; the only change is the staging area will be Burley Avenue because the Valley Co-Op lot that had been used is no longer available. She also commented they would be gathering earlier to accommodate the limited space. The Chamber will provide a Certificate of Liability for the parade. She also stated that with the city co-sponsoring the parade ITD would waive the permit fees for the Chamber. Kyle moved to co-sponsor the parade; Michael seconded the motion. There was no discussion and the motion passed.

Firework Permit Applications: Karen presented to Council the three applicants for firework stand permits. She stated the three are the same that were permitted last year; the only change was their locations and instead of having one at the Valley Country Store they would be setting up at Don's Thriftway. Michael moved to accept the applications for the fireworks stands. Sue seconded the motion. There was no discussion and the motion passed.

Official Publication Information: Mayor McCauley stated it had been reviewed with legal counsel and the attorney general's office and at this time the city could not legally return to using the Buhl Herald for the official newspaper. The current publisher would have to complete the requirement of 78 consecutive publications first. Mayor McCauley also commented that the Buhl Airport Bid advertisement that was in the Buhl Herald was also published in the Times News so it was in the official newspaper.

ICDBG Project Request for Payment No. 1: Susan Riddle stated to council the payment application would be submitted to the Department of Commerce for payment. Susan informed council that Walton's was doing a great job. She noted Walton's had been paying over on their fringe benefits but Susan had talked to them on how to figure them correctly.

Projected Revenues for Fiscal Year 2015-16: Elizabeth went over the revenue projections that she had received from Twin Falls County and AIC. She explained the final piece would not be firm until July. Her overall projection is a 3% increase from last year. So for discussion purposes the "pie" is \$2,129,553.00. She went over the other information about individual department revenue sources and the projected amount for each. Elizabeth reminded council members last year \$65,000.00 was set aside for the Seneca appeal and that amount came out of the "pie" first. Elizabeth explained there are provisions to add that to the annual L2 form that is sent to the county and levy separately for that amount but it would be all the tax payers within the city paying the additional amount for that portion.

Discussion of Departmental Allocations: The discussion began with the major needs and which of those were a priority. Also Michael commented the vision of the city needed to be looked at. Kyle's priority is the detective position. There was further discussion about the walking path and options for a bike path. Council asked Regie to watch around town for options and opportunities to develop those items for the community. The discussion continued with salaries and benefits and how they are a part of the budget. That portion all depends on the renewal rates for health insurance that will not come in until the middle of July. Consensus of council was to have department heads use expense numbers from last year and remove last year's one-time expenses and add this year's one-time expenses at the bottom in red.

GIS Discussion: Scott said at this time next year's budget will be looked at before proceeding with the discussion on investing in the GIS system.

COUNCIL CONCERNS – There was a concern about a letter that was sent to mayor and council concerning a property that needs cleaned up. Mayor McCauley explained the concern had been sent to the police department and a code violation warning had been mailed to the property owner. Council asked that a response letter be sent to the citizens who wrote to council.

CITIZENS CONCERNS – None

MEETING ADJOURNED – Kyle moved that the meeting be adjourned; Michael seconded the motion and all were in favor. The meeting was adjourned at 8:50 PM.

Minutes prepared by Karen Drown, Assistant City Clerk-Treasurer