

CITY COUNCIL WORKING SESSION

OCTOBER 28, 2019
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Elizabeth Barker	Treasurer
Michael Higbee	Council President	Karen Drown	Clerk
Pam McClain	Council Member	Regie Finney	Public Works Director
Kyle Hauser	Council Member	Scott Bybee	City Engineer
Sue Gabardi	Council Member	Concerned Citizens	
Andrew Wright	City Attorney		

WORKING SESSION called to order at 6:00 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

OLD BUSINESS:

- ... Minutes of October 14, 2019: Pam McClain moved to approve the minutes; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Bi-Monthly Claims for Payment: Pam McClain moved to approve the monthly claims for payment; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Kyle Hauser moved to approve the clerk/treasurer report; Pam McClain seconded the motion. There was no discussion and the motion passed.

NEW BUSINESS:

Consideration of Fair Housing Month Proclamation: Michael moved to approve Resolution No. 404 proclaiming April 2020 Fair Housing Month in the City of Buhl. Pam seconded the motion. There was no discussion and the motion passed.

Consideration of Sign & Submit Resolution: Michael moved to approve Resolution No. 405 approving the Mayor to sign and submit an application to the Idaho Department of Commerce for and Idaho Community Development Block Grant. Kyle seconded the motion. There was no discussion and the motion passed.

Review of Citizens Participation Plan: Michael moved to approved the Citizen Participation Plan. Kyle seconded the motion. There was no discussion and the motion passed.

Consideration of Region IV Development for Grant Administrator: Scott explained to Council that only one submission had been received for grant administrator and that was from Region IV Development. Scott noted there were concerns with the work done on the previous grant. But those seem to have been resolved with new staff. The new application process has been going great with Keyan and Georgia. Michael moved to approve Region IV as grant administrator. Pam seconded the motion. Pam questioned the fee charged. Scott noted it is \$60,000 which is the same amount as the last grant but this is a bigger project. There was no further discussion and the motion passed.

Consideration of trash removal from Senior Citizens Center: Kelly Peterson, Senior Citizens Center Board member, brought to Council a concern of garbage being dumped and the Senior Center Thrift Store. He noted that the problem has gotten worse since the closing of the Youth Ranch. He added the board has discussed ways to alleviate the situation. They are planning on installing a gate and posting that donations are only accepted during business hours. Kelly came to Council to ask if the police could patrol that area and watch for those that might be dumping. The other request was that hauling the items to the transfer station is a problem sometimes, he was wondering if the adopt-a-truck would be available and if the city would be willing to waive the fee for use of the truck. Karen informed Council and Kelly of additional information. In 2018 the Twin Falls County Commissioners considered the reduced charges for similar thrift store business to dump at the transfer station. Mayor McCauley noted the possibly writing them a letter for a similar requested could help with the fees to haul off the items. There was further discussion of concerns and also the amount of business that is done through the thrift store. Kelly noted some items that are received are forwarded on to ARC and the Valley House. Michael stated he understood because his church had a drop off site for awhile and it too received items that should have gone to the dump. Michael moved to waive the adopt-a-truck fee for trash removal at the Senior Citizens Center Thrift Store. Pam seconded the motion. There was no further discussion and the motion passed.

Consideration of Bank Account Signatures: Karen explained that new federal regulations require and Council approves signers for all bank accounts and any changes to those. The proposed list would add Michael Higbee to those accounts. Michael moved to approve the bank account list:

Tom McCauley

Elizabeth Barker

Karen Drown

Pam McClain

Kyle Hauser

Michael Higbee

for accounts XXXX4731, XXXX4732, XXXX4736

Kyle seconded the motion. There was not discussion and the motion passed.

Discussion of Planning Meeting: Michael stated that he would like to start trying to plan for the future. He suggested starting with Planning & Zoning. Consensus was to invite the Planning & Zoning Commission and also the gentleman from Twin Falls County Planning & Zoning. The first meeting would be held on Jan. 16th from 6:30 pm-8:00 pm. Discussion topics for the meeting will include setbacks, annexations, and growth.

COUNCIL CONCERNS – Kyle asked that Fire Truck 101 be taken and stored somewhere else. Regie noted that 101 is still used and he is working with Chief Stevens on room at other locations to park some equipment.

Pam stated she would be gone for the November 25th meeting.

EXECUTIVE SESSION - Pam moved to enter executive session with provisions of Idaho Code 74-206, subsection 1.e to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. She requested a roll call vote. Kyle seconded the motion. Pam voted yes, Kyle voted yes, Sue voted yes, and Michael votes yes . Mayor McCauley asked Karen Drown, Elizabeth Barker, Regie Finney and Scott Bybee to be present for the executive session. Executive session was entered at 6:41 PM. Pam moved to adjourn Executive Session. Michael seconded the motion. There was no discussion and the motion passed. Executive session adjourned at 6:56 PM.

Pam moved to waive building permit fees in the approximate amount of \$35,000.00 for the undisclosed company. Michael seconded the motion. There was no discussion and the motion passed.

MEETING ADJOURNED – Kyle Hauser moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 6:58 PM.

Minutes prepared by Karen Drown, City Clerk