

CITY COUNCIL WORKING SESSION

JANUARY 25, 2016  
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Bill Nungester	City Attorney
Kyle Hauser	Council President	Elizabeth Barker	Clerk/Treasurer
Pam McClain	Council Member	Karen Drown	Asst. Clerk/Treasurer
Michael Higbee	Council Member	Concerned Citizens	
Sue Gabardi	Council Member		

WORKING SESSION called to order at 6:00 PM.

Karen Drown confirmed a Quorum.

OLD BUSINESS:

- ... Minutes of January 11, 2016: Kyle Hauser moved to approve the minutes; Pam McClain seconded the motion. There was no discussion; the motion passed.
- ... Bi-Monthly Claims for Payment: Pam McClain moved to approve the monthly claims for payment; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Pam McClain moved to approve the clerk/treasurer report; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Discussion and Approval Consideration of Intermountain Gas Franchise Ordinance No. 981: All members of the City Council having been furnished a copy of the proposed Ordinance No. 981 and being fully apprised of the content and purpose of said Ordinance, Pam moved that the provisions of Idaho Code Section 50-902 which require that said Ordinance be read on three (3) different days, two (2) readings by Title only and one (1) reading which shall be in full, be dispensed with and that said Ordinance be passed upon one (1) reading by Title only. Pam requested a roll call vote on the motion. Michael seconded the motion. There was no discussion. Michael voted yes, Kyle voted yes, Pam voted yes and Sue voted yes. Motion passed.

Pam moved to adopt Ordinance No. 981, the Intermountain Gas Franchise Ordinance. She requested a roll call vote. Kyle seconded the motion. There was no discussion. Michael voted yes, Kyle voted yes, Pam voted yes and Sue voted yes. Motion passed and Ordinance No. 981 was adopted.

- ... Discussion and Approval Consideration of 2014-2015 Audited Financial Statements:  
Elizabeth began by reviewing the money that is restricted for future purchases. She added the \$100,000 for the Joint Fire Fund in reported in the city audit. The grants and contribution earnings are a moving target and are only spent if brought in. She pointed out several pages to read and presented graphs to show additional detail to the numbers in the audit. Kyle pointed out the amount being spent on streets has dropped.

The discussion continued with review of the individual fund balances and where each fund is setting at the end of the fiscal year. Michael questioned if those fund balances are there if one of these department needs something. Elizabeth explained government is in the business of providing services and confirmed the money in those fund balances are available for projects, she added they are one time money and shouldn't be used to future expenses such as salaries. An example was the Burke Street project which did use some of the Street Fund.

Elizabeth continued to the Utility Fund. She explained there is a negative balance in the unrestricted because of current projects that have been completed. The restricted cannot be touched because that is the amount needed in the bond bank covenants, she did add the amount was less because the city took out insurance when the bonds were refinanced. She again presented graphs to show comparison in different areas. She pointed out that Note 7 on page 30 should always be read and Note 9 on page 32 was required starting this year by GASB for pension plan liability. In summary she stated the Supplementary Information is the budgeted amount compared to actual amounts spent which is what the department heads are watching every month.

Michael moved to approve the audited financial statements ending September 30, 2015. Pam seconded the motion. It was commented that it is nice to know where the city is at and know it is correct. There was no further discussion. The motion passed.

#### NEW BUSINESS:

There was no new business.

COUNCIL CONCERNS – Kyle stated his concerns of the joint meeting of the City Council and the Buhl Rural Fire Protection District. Michael concurred with Kyle's concerns. Mayor McCauley stated the situation is very frustrating. He added that he had resubmitted back to Mark the 10 year budget sheet and asked him to run a balanced budget. Mayor McCauley continued those recommendation would then go to the fire board; he would like to have a solvent tool moving forward.

Michael had been approached twice about fights at the Gala Showroom. He had also had complaints about loud music. He didn't believe any police report had been taken he just wanted to make note of it. There was a discussion about the security within the premises. Mayor McCauley stated he would talk with Chief Foster about options.

Mayor McCauley commented he had done some work concerning the potential expenditures about the third ambulance. When he asked four (4) in the department he got four (4) different opinions. He explained that Courtnee was willing to do data retrieval and figured it out. He stated according to the data 58% were transported to the hospital. Mayor McCauley also addressed a data concern with regards to the Fire Department Monthly Reports and the difference between a back to back call verses a simultaneous call. He added that according to the data he had been running on EMS there had been no calls in 2015 the required a third ambulance and he showed 20 calls in 2015 which were simultaneous not 65 as reported on year-end report. There was a discussion about the rescue vehicle being the third ambulance and volunteers going to calls in their own vehicles with jump kits. The discussion continue about the arguments have been based in emotion and not facts. In conclusion Mayor McCauley added that a total of 150 minutes total of the entire 2015 year were not covered by a third ambulance.

EXECUTIVE SESSION – Kyle moved to enter executive session provisions of Idaho Code 74-206, subsection 1.a to consider hiring a public officer. He requested a roll call vote. Michael seconded the motion. There was no discussion. Michael voted yes, Kyle voted yes, Pam voted yes and Sue voted yes. Executive session was entered at 7:19 PM

Kyle moved to adjourn executive session. Pam seconded the motion. There was no discussion and the motion passed. Executive session adjourned at 7:55 PM.

MEETING ADJOURNED – Michael Higbee moved that the meeting be adjourned, Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 7:55 PM.

Minutes prepared by Karen Drown, City Clerk