

CITY COUNCIL WORKING MEETING

JANUARY 23, 2023  
203 Broadway Ave N

PRESENT:

Pam McClain	Mayor	Autumn Jones	Treasurer
Michael Higbee	Council President	Jason Scott	Public Works Director
Kelly Peterson by Zoom	Council Member	Jeremy Engbaum	Police Chief
Amanda Hawkins	Council Member	Andrew Stevens	Fire Chief
Marla Sisson	Council Member	Concerned Citizens	
Karen Drown	Clerk		

PLEDGE OF ALLEGIANCE

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

CONSENT AGENDA:

1. Minutes of January 9, 2023 – Regular Meeting
2. Bi- Monthly Claims for Payment
3. Clerk Report
4. Treasurer Report

Marla Sisson moved to approve the consent agenda. Michael Higbee seconded the motion. There was no discussion and the motion passed.

UNFINISHED BUSINESS

Pool Operations Discussion: Karen summarized a program through the Idaho Department of Labor that helps guide young adults to employment positions. The applicants have had a situation in their lives that qualifies them such as homeless which is classified as not living with legal guardian, English as a second language, GED equivalent, or low income. They would apply and be interviewed and considered as any other applicant. It was questioned if they are background checked. Marla thought it was a great idea. Michael questioned if any pool applicants are background checked. Kelly noted that most of these employees are juveniles and this is their first job and have no work history. Marla asked if CSI is ever notified. Karen stated they had been in the past but it was a great idea and she would get the idea to Teresa to work on. Michael stated we need to start getting the word out. Mayor McClain requested an update at the February 13th meeting and further discussion. Kelly noted an option to look at would be not to

do swimming lessons which would provide hours to the pool and when lessons are going that puts the guards there up to 12 hours per day. Marla questioned an option for a contract for private lessons.

#### NEW BUSINESS:

Reconsideration to hold new Public Hearing for Rezone Application for Galen Jantz: Karen explained the situation that had been found in a notification error to Galen Jantz's real estate agent of the wrong date and Mr. Jantz had gone off that date instead of the date in the letter he was mailed. Michael noted a major concern was Mr. Jantz wasn't at the public hearing to answer questions. Marla thought it was appropriate to rehear the application. Michael moved to hold a rehearing for Galen Jantz. Marla seconded the motion. It was clarified the hearing was only for the rezone request. There was no further discussion and the motion passed.

Review and Consideration of Twin Falls Canal Company Water Share Transfer for 2023: Autumn explained these are the annual water share transfer requests. She explained that Grant Loveless had stated he no longer wanted his shares and the new owner of the Justin Payne property had never responded to the request. Autumn also explained there could be additional shares coming from the newly annexed land but she is still working through that process as one area will have a pressurized irrigation system and all three areas are currently still being farmed and need the water shares for the land. Amanda asked if the city used any water shares. Autumn detailed the shares that were used in the parks department and land around the airport. Michael moved to approve the list as presented. Amanda seconded the motion. There was no further discussion and the motion passed.

Michael moved to amend the agenda and add the next item for review and consideration of a supplemental grant application with the Federal Aviation Administration (FAA). He stated it came in after the agenda was posted and the deadline for the application was before the next council meeting. Amanda seconded the motion. There was no discussion. Marla voted yes, Michael voted yes, Amanda voted yes and Kelly voted yes. The motion passed.

Review and Consideration of Supplemental Grant Application with Federal Aviation Administration (FAA): Kent Atkins with JUB stated this was a NOFOA competitive grant for \$1,951,323.95. The SF-424 application that was before Council did have a deadline of January 31st and recommendations had come down from the FAA that Buhl should submit an application. The funding should be FAA at 95%, the city at 2.5% and the state at 2.5%. Kent explained this would be used for the runway construction that is currently being designed in a design only grant that was in the current budget year. It would take the runway down to subgrade and build it up to a new surface. He concluded this is a great opportunity for the Buhl airport.

Michael moved to approve submitting the supplemental grant application with the FAA. Marl seconded the motion. There was no further discussion and the motion passed.

Review and Consideration of Budget Amendment Proposals for FY 2022-2023 in budgets for Admin, Parks & Rec, Police, Streets, Utility Grants: Michael moved to go to public hearing to amend the 2022-2023 Fiscal Budget. Amanda seconded the motion. Autumn explained the different funds that would be amended.

- Admin**
  - \$500 revenue and expenditure for Mayors Walking Grant from Blue Cross
  - \$4,263.46 revenue and expenditure from Zion’s Visa cash back rewards
    - The above \$4,763.46 would be used to permanently fix the ADA corner in the sidewalk by Vaquero.
  - \$5,000 revenue and expenditure for donations for fireworks display
- Police**
  - \$30,000 revenue and expenditure for donation monies for RTF Gear
- Parks and Rec**
  - \$50,000 revenue and expenditure for Seagraves Grant for Hitting Facility
  - \$50,000 revenue and expenditure to create green space in retention pond in Old Farm Subdivision (651 Old Farm Rd – see pictures included in packet). This would be a general fund balance drawdown.
- Streets**
  - \$112,538.19 revenue and expenditure for patch back on the Child Pedestrian grant and Fair Street rebuild. This would be a streets fund balance drawdown as this was extra streets money from the Governor (HB772) that we received in July 2022 and is currently sitting in the fund balance.
- Grant Utilities**
  - \$834,719 revenue and expenditure for an error in the formula on the Utilities grant budget on the water section. This money is a combination of ARPA funds, city capital funds, and a potential ICDBG grant.

There was no further discussion and the motion passed.

#### COUNCIL COMMENTS:

MEETING ADJOURNED – Kelly Peterson moved that the meeting be adjourned; Marla Sisson seconded the motion and all were in favor. The meeting was adjourned at 7:41 PM.

Minutes prepared by Karen Drown, City Clerk