

CITY COUNCIL REGULAR SESSION

JANUARY 14, 2018
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Elizabeth Barker	Treasurer
Michael Higbee	Council President	Karen Drown	Clerk
Pam McClain	Council Member	Regie Finney	Public Works Director
Kyle Hauser	Council Member	Scott Bybee	City Engineer
Sue Gabardi	Council Member	Boy Scout Troop #7 – Arrow of Light	
Andrew Wright	City Attorney		

REGULAR SESSION called to order at 7:00 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

OLD BUSINESS:

- ... Minutes of December 10, 2018: Pam McClain moved to approve the minutes; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Claims for Payment: Pam McClain moved to approve the monthly claims for payment; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Reports: Kyle Hauser moved to approve the monthly department head reports; Pam McClain seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Pam McClain moved to approve the clerk/treasurer report; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Report: Scott informed Council the Planning and Zoning Commission and Urban Renewal Agency would be meeting on Wednesday, January 16th.

He noted the Burley Ave. project and gone through the first process of selecting a consultant, he added the top three were within fractions of each other. The current selection is HMH and if they do not accept then they will go down the list.

He stated they had a second meeting with a developer interested in the Homestead Subdivision. He commented there had been three parties interested. The current one will be attending the Planning and Zoning meeting on Wednesday to discuss her plans.

Two additional projects that were discussed was the application for the safe sidewalk grant and Scott hoped to hear on that in the next 30 days. Kyle asked about the project at the end of the football field. Regie noted he is looking for contractors to do the work as it had been discussed.

NEW BUSINESS:

Appointment of Council Member: Kyle moved to appoint Susan Gabardi to fill the vacancy on the Council. Pam seconded the motion. There was no discussion and the motion passed.

Mayor McCauley then issued the oath of office to Susan Gabardi.

Presentation of Audited Financial Statements: Brady Workman with Workman & Company presented the 2017-2018 Audited Financial Statements. He noted that in years past the City of Buhl had been one of the first completed and presented but this year he got to review others first and compare those to the City of Buhl.

He began his review my noted that the City of Buhl was given the highest audit they can give. He stated all the reports were printed well and presented very quickly and the city staff was helpful and organized in the process.

He summarized that the city has seen an increase in the general fund balance of just under \$300,000.00 and has on hand just over one year of operating revenue. He noted the recommendation is to have three months but some cities have more and that is ok.

The utility fund had an increase in the cash balance of \$617,148.00 but that also could be used very quickly if major repairs needed to be done because parts are expensive in the utility funds.

He reviewed several pages within the audit and Karen noted that Elizabeth would be doing her review in the next couple of months.

Brady finished by commenting the City of Buhl is in a very good position to be in and have investments and earnings that are making money.

Michael moved to approve the Audited Financial Statements for 2017-2018 fiscal year. Pam seconded the motion. There was no further discussion and the motion passed.

Request for Transfer of Water Shares: Michael moved to approve the transfer of water shares for 2019. Pam seconded the motion. Michael questioned when the last increase was done and history

as to the idea that it would be review every few years. Karen noted she would review the minutes and report back to Council. There was no further discussion and the motion passed.

Recommendation of Reappointment for Library Board Member: Kyle moved to reappoint Maureen Howell to the Buhl Library Board. Pam seconded the motion. There was no discussion and the motion passed.

Recommendation of Appointment for Buhl Urban Renewal Agency Member: Kyle moved to appointed Jenny Cowden to the Buhl Urban Renewal Agency (URA) Board. Pam seconded the motion. Scott explained that the law had changed and that URA position could go up for election if the Council so wished but that it was not a requirement. Scott also noted that he didn't see any big pushed coming this year for URA Boards in the state. Lastly in noted the board member did not have to live within the city; they only had to live within Twin Falls County. There was no further discussion and the motion passed.

Update on Letter to Idaho Transportation Dept. and Eastern Idaho Railroad: Karen updated Council on the two letters she had sent to the Idaho Transportation Department and Eastern Idaho Railroad in regards to the work done late last summer on Highway 46. She noted the manager in Twin Falls for Eastern Idaho Railroad called within a few days of mailing the letter. He was very polite but was upset that they were not informed of any project that was taking place and if they had been they would have tried their best to work with the Idaho Transportation Department on their crossing. Karen noted she had also passed along a few ideas that had been suggested to make the crossing better for the traffic that must travel through it.

COUNCIL CONCERNS – Kyle had a concern with 7th Ave N next to the field. He noted it looks like a junk yard with vehicles and campers that have not been moved in some time. Regie stated he would have Rick with Code Services start checking on vehicles and making contact with owners. Regie also noted the City does have a right-of-way along there.

Michael had a concern that he noted had been addressed a few years ago and need to be looked at again. The amount of thru truck traffic on Main Street and increased again and after the recent accident in Wendell it needed to be addressed. Regie noted the signs are up they just need to be enforced. Michael also noted there was a lot of truck traffic on Broadway going way to fast. Regie stated they cannot stop them from using Broadway because it being a state highway but they could enforce the speed limit. Mayor McCauley stated he would get with the Police Department and also have Regie give the trucking companies a call again.

CITIZENS CONCERNS – There were none.

MEETING ADJOURNED–Kyle Hauser moved that the meeting be adjourned; Sue Gabardi seconded the motion and all were in favor. The meeting was adjourned at 7:50 PM.

Minutes prepared by Karen Drown, City Clerk