

CITY COUNCIL REGULAR SESSION

JANUARY 11, 2016
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Elizabeth Barker	Clerk/Treasurer
Kyle Hauser	Council President	Karen Drown	Asst. Clerk/Treasurer
Pam McClain	Council Member	Eric Foster	Police Chief
Michael Higbee	Council Member	Mark Korsen	Fire Chief
Sue Gabardi	Council Member	Regie Finney	Public Works Director
Bill Nungester	City Attorney	Concerned Citizens	

REGULAR SESSION called to order at 5:30 PM.

CONFIRMATION OF QUORUM:

Elizabeth Barker confirmed a quorum.

OLD BUSINESS:

- ... Minutes of December 14, 2015: Kyle Hauser moved to approve the minutes; Pam McClain seconded the motion. There was no discussion and the motion passed.
- ... Monthly Claims for Payment: Pam McClain moved to approve the monthly claims for payment; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Reports: Sue Gabardi moved to approve the monthly department head reports; Pam McClain seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Pam McClain moved to approve the clerk/treasurer report; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Report: Scott introduced a property on Paysee that had requested the city vacate an undeveloped alley. Scott explained he was just planting the seed and information for the council meeting in February. If the city vacates the alley it would be split down the middle and quitclaimed to the property owners on either side. He added that in this situation there are three property owners that would get a portion of the property if it was vacated.

Scott also informed council the Department of Commerce had completed the closeout for the ICDBG project that just finished. He should have news by the end of January if the new Urban Renewal Agency ICDBG application will proceed.

NEW BUSINESS:

Oath of Office for Council: Mayor McCauley issued the oath of office to Sue Gabardi, Pam McClain and Kyle Hauser.

Election of Council President: Pam nominated Michael as Council President; Kyle seconded the nomination. There were no further nominations so Mayor McCauley closed nominations. There was a vote Kyle, Pam and Sue voted yes; Michael abstained from the vote.

Appointment of Department Heads: Mayor McCauley stated it had been a long tradition every year to reappoint department heads even though reappoints are not necessary. Mayor McCauley confirmed appointed department heads with one change. He entertained a motion to change Elizabeth Barker's title from Clerk/Treasurer to Treasurer and change Karen Drown's title from Assistant Clerk/Treasurer to Clerk. Kyle moved to make that change. Pam seconded the motion. There was no discussion and the motion passed.

Presentation of Audited Financial Statements: Brady with Dennis Brown CPA firm presented the Audited Financial Statements for Fiscal Year 2014-2015 to Mayor and Council. He stated they had given an unmodified opinion which is the highest opinion they can give. He explained the big change for this year was that PERSI liability information had been added. He explained that the information had been provided by PERSI and is almost exclusively out of the control of the city. He added that the Urban Renewal Agency numbers had been added but they were not included in the total; it was only informational data. He stated the city is looking good; the overall fund balance had increased this year by \$333,028 and everything is in order. In the utility fund he explained the net income was good but added that cash went down because of the projects that were done and the refinancing of the water and wastewater bonds. Kyle questioned the reserve operating figures and Brady pointed out page 17 and 18 which shows the individual fund balances. Brady added that in the administration fund there is almost enough to cover a years of expenses in reserve and that is a good position. Elizabeth explained she has this on the working session agenda to review in detail and then she would need formal approval of the audit.

Request for Transfers of Water Shares: Elizabeth explained those currently leasing the water shares had requested the shares again for the coming year. If approved she would send the request of transfer to Twin Falls Canal Company. Michael moved to approve the water transfers for 2016. Kyle seconded the motion. There was no discussion and the motion passed.

Approval of 2016 Holiday Calendar: The calendar of 2016 holidays as outlined in the personnel manual was included in the council packets. Mayor McCauley explained there had been a question why the city does not observe Martin Luther King Day. Consensus of council members

was there was enough holidays and if that day was given then a current holiday would need to be given up. Michael moved to approve the 2016 Holiday Calendar. Pam seconded the motion. There was no further discussion and the motion passed.

City Officials' Day at the Capitol: It was confirmed that Mayor McCauley, Michael and Regie would be attending. Kyle stated he would like to attend. Pam and Sue stated they would not be able to attend.

COUNCIL CONCERNS – Kyle questioned if any information had been gathered about the warning lights on Broadway for the fire station. Regie presented photo examples to Council and currently the price is \$8242 each. He added that price does not include a radio feed for the vehicles that can be triggered when they are leaving the station. Regie stated that getting the State Transportation Department approval to put the signs on the sidewalk would not be a problem.

Michael questioned if there were any topics he needed to research before going to Boise for the City Officials' Day at the Capitol. Consensus was the Urban Renewal Agency reform is a very hot topic.

CITIZENS CONCERNS – None

MEETING ADJOURNED – Kyle Hauser moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 6:05 PM.

Minutes prepared by Karen Drown, City Clerk