

MINUTES

SPECIAL JOINT MEETING OF THE BUHL CITY COUNCIL AND THE BUHL RURAL FIRE PROTECTION DISTRICT
APRIL 15, 2019

PRESENT:

Tom McCauley	Mayor	Neal Gier	Fire District Chairman
Michael Higbee	Council President	Glenn Van Patten	Fire District Commissioner
Kyle Hauser	Council Member	Andrew Stevens	Fire Chief
Sue Gabardi	Council Member		
Karen Drown	Clerk		

The meeting was opened at 6:00 p.m. Karen Drown confirmed a quorum for the meeting.

OLD BUSINESS

Minutes of March 21, 2019: Kyle moved to approve the minutes from March 21, 2019. Glenn seconded the motion. There was no discussion and the motion passed.

Minutes of March 25, 2019: Neal moved to approve the minutes from March 25, 2019. Sue seconded the motion. There was no discussion and the motion passed.

NEW BUSINESS

Presentation by Pivot North Design on Third Party Consulting: Clint Sievers with Pivot North Design introduced his company and Gunn Gladics. He detailed they concentrate on School District, Cities, and Fire Departments. They have done hundreds over the last 30 years. Their staff has national experience in fire station designs and how they work. He detailed the span of work from facility evaluation to final construction. Gunner presented a PowerPoint presentation explaining the steps and showing examples of work they do. The discussion continued with examples of ideas that could be looked at like stairs inside the building are more expensive, stairs on the outside double as access and a training tool. They explained that a schedule and costs could be put together and plans could be designed in phases for additions down the road.

There was a discussion about location and the property owned by the district. It was noted that the property looked well placed at the time it was for sale and it might still be or might not be for the future. Part of the process would be activity workshops to look at options and needs versus wants. They explained what would be a good plan for now which would give the city the best bang for the buck. If the plan is to build in the future but an exact time frame is not set, they recommended to do "check-ins" every few years to check costs.

Presentation of 10 Year Strategic Plan: Andrew stated that if he were to get everything on the plan, he would be a very happy chief. The items listed for capital projects are high ball numbers. He explained the training grounds could change based on the fire station ideas and designs. He noted that he would like an area for live fire training and the importance of it but it needs to be done right. The additional staff would allow him to have two in the station at night and cover for the aging out of the QRU staff. There was a discussion about the Safer Grant that is available to cover a percentage of salaries but they reduce over a three-year timeframe. The additional would allow for a better way to cover PTO and COMP time.

There was a discussion on the plan for the new station. Michael commented he felt the group needs to figure out site and plan and needs a much cleaner number to determine what we are doing. Glenn felt some leg work needed to be done before getting in too deep for example number of bays for short term and long term and number of people requirements.

CITIZENS CONCERNS – There were none.

MEETING ADJOURNED

Neal moved to adjourn the meeting; Kyle seconded the motion. There was no discussion. The meeting was adjourned at 8:01 PM.