

MINUTES

SPECIAL JOINT MEETING OF THE BUHL CITY COUNCIL AND THE BUHL RURAL FIRE PROTECTION DISTRICT  
OCTOBER 21, 2019

PRESENT:

Tom McCauley	Mayor	Elizabeth Barker	Treasurer
Michael Higbee	Council President	Neal Gier	Fire District Chairman
Kyle Hauser	Council Member	Glenn Van Patten	Fire District Commissioner
Pam McClain	Council Member	Andrew Stevens	Fire Chief
Sue Gabardi	Council Member		
Karen Drown	Clerk		

The meeting was opened at 6:30 p.m. Karen Drown confirmed a quorum for the meeting.

**OLD BUSINESS**

**Minutes of July 15, 2019:** Pam moved to approve the minutes from July 15, 2019. Neal seconded the motion. There was no discussion and the motion passed.

**Minutes of September 9, 2019:** Pam moved to approve the minutes from September 9, 2019. Michael seconded the motion. There was no discussion and the motion passed.

**NEW BUSINESS**

**Discussion of Purpose of Capital Fund Use:** Michael began the discussion concerning the capital fund by his understanding that both would put money into the fund but the district is getting a higher interest where their money is than the city is getting. Elizabeth detailed that previously budgeted capital purchases were in the joint operating budget. A recommendation was made by Mike Ruffing to create the capital fund for the capital purchases. Contributions would be made 50/50 and moved into that fund. She noted she didn't see the purpose of a capital fund existing if they were not going to make capital purchases from it. There was further discussion when jointly purchased 50% of the purchase with show on the city books and 50% on the district books. Elizabeth also noted that if money was not going into the fund then money was not there to be scheduled and planned for future needs and plans. It was noted that \$100,000 would be the seed money for the capital fund. Michael moved to take the year end distribution amount in excess of \$100,000 and move it to the joint capital purchases fund. Pam seconded the motion. There was further discussion that if the capital fund was funded by the city and the district each 50% then each purchase would then always be a 50/50 split purchase. Glenn stated that each purchase needed to be agreed upon each time for capital purchases based on the capital purchase agreement. There was a vote on the motion Glenn voted no, Neal voted no, Kyle voted no, Michael voted no, Pam voted no and Sue voted no. The motion failed. Elizabeth suggested the district talk with their accountant.

**Discussion of Future Fire Station:** Michael also began the discussion stated he was confused on where the group is moving forward on the new station and he asked for suggestions on steps to move forward. Neal stated he didn't like the wording in the proposal from Pivot North because it stated "city" and didn't have the group presented right. There was a discussion if Andrew needed to bring this back up because the money was approved in the budget. Mayor McCauley noted that the agreement could be gone through and reflect the proper entities. Glenn also commented he appreciated Andrew coming back to the group and noted in the agreement the fees were not clear. He would like to see a flat cut rate on fees for deliverables. Andrew stated he would like a third party to look at the project and have it be data driven to guide the new station. He will work on a plan that both the city and the district will be comfortable with.

**CITIZENS CONCERNS –** Dave McClain noted he was proud to see the group working together for the benefit of our community.

**MEETING ADJOURNED**

Kyle moved to adjourn the meeting; Glenn seconded the motion. There was no discussion. The meeting was adjourned at 7:28 PM.