

MINUTES

SPECIAL JOINT MEETING OF THE BUHL CITY COUNCIL AND THE BUHL RURAL FIRE PROTECTION DISTRICT
OCTOBER 17, 2022

PRESENT:

Pam McClain	Mayor	Neal Gier	Fire District Chairman
Michael Higbee	Council President	Glenn Van Patten	Fire District Commissioner
Kelly Peterson	Council Member	Bob Linderman	Fire District Commissioner
Amanda Hawkins	Council Member	Andrew Stevens	Fire Chief
Marla Sisson	Council Member	Brent Reinke	JMA Chairman
Karen Drown	Clerk	Concerned Citizens	
Autumn Jones	Treasurer		

The meeting was opened at 6:30 p.m. Karen Drown confirmed a quorum for the meeting.

OLD BUSINESS

Minutes of July 18, 2022: Neal moved to approve the minutes from July 18, 2022. Kelly seconded the motion. There was no discussion and the motion passed.

August Final Financial Statements: Michael moved to approve the August Final Financial Statements. Marla seconded the motion. There was no discussion and the motion passed.

NEW BUSINESS

Review and Consideration of Joint Management Agreement Chairman Amendment: Mayor McClain explained that Andrew Wright had prepared the Joint Management Agreement Chairman Amendment that had been provided in your packets. Kelly moved to approve the Joint Management Agreement Chairman Amendment appointing Brent Reinke as Chairman of the JMA. Neal seconded the motion. Glenn asked Mayor McClain if there was any undue pressure from board for this. Mayor McClain stated she felt it was time to try something new. There was no further discussion and the motion passed.

Brent Reinke asked for the board members to introduce themselves and state their years of service.

- Michael Higbee – 12 years
- Marla Sisson – 10 months
- Kelly Peterson – 3 years
- Neal Gier – 11 years
- Glenn Van Patten – 30+ years as a volunteer and then on the board
- Bob Linderman – 3 years
- Amanda Hawkins – 10 months

Brent explained he began in city service in 1984, moved to the state level and is now in the role of county commissioner. He added over the next year he would like to find time to visit with each member of the board to get background and their goals. He stated this board serves the needs of our citizens.

Discussion of Apparatus Inventory and Demo Apparatus Opportunity: Andrew Stevens presented information about the department replacement schedule and details of which are first out. He explained that 24104 would need to have a replacement spec-ed 2 years out in 2025. It will have more miles but it could be put at the substation where it wouldn't get as many miles. Michael asked if a new one is purchase what would happen to the old truck. Andrew stated his recommendation would be to take Engine 3 out of service. It was questioned the end of service for this vehicle. Andrew explained the ball valves need replaced, the pump pack has had multiple replacements and to replace the lights the wire harness is \$4,000.00. He detailed general quotes from Pierce at \$615,000.00 last November and Rousenbaur at \$599,000.00 which has the same chassis as the new ladder truck. After this truck the next ones that would need replaced would be Tender 9 a 2008 and the old tender a 1996.

There was a discussion about the new ambulance which is a 2013 with about 40,000 miles and has more miles than the old one. Andrew explained the new one has a glow plug issue and to replace will take time in the shop. New ambulances are around \$200,000.00. It was noted with the climate-controlled bays the glow plug issue can be delayed. There was a discussion about spec-ing and turnaround time on vehicles. Brent questioned what Andrew was seeking tonight. Andrew explained if they wanted to consider a demo, they it would have to go out to bid and, in the spec, it would require delivery

now. Brent asked if an apparatus schedule for all vehicles could be provided. Andrew said if in crisis mode there could be and emergency session to consider amending the budget.

Discussion of Request for Clerk Report: Neal explained that other boards he is on have clerk, treasurer and chief reports. These would help keep them up to date on work being done for the department. There was a discussion about district minutes and city minutes. Karen clarified this report would be on the function between the administration office and fire department. It was noted the district clerk would provide the district minutes. Neal moved to have clerk report as an agenda item. Michael seconded the motion. There was no discussion and the motion passed.

Discussion of Request for Treasurer Report: It was discussed to provide financial reports quarterly. Neal moved to have a treasurer report on the agendas. Glenn seconded the motion. There was no discussion. The motion passed.

Discussion of Request for Fire Chief Report: It was discussed that the chief report would fill in on any item important to the department. Michael noted it could be a summary on the agenda but no action can be taken until the next meeting and the item is a specific agenda item. Michael moved to add the fire chief report to the quarterly meeting agendas. Marla seconded the motion. There was no discussion. The motion passed.

CITIZENS CONCERNS – There was none.

Glenn welcomed Brent to the board.

MEETING ADJOURNED

Kelly moved to adjourn the meeting; Glenn seconded the motion. There was no discussion. The meeting was adjourned at 7:13 PM.