

CITY COUNCIL SPECIAL SESSION

JULY 16, 2018
203 Broadway Ave N

PRESENT:

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| Tom McCauley | Mayor | Karen Drown | Clerk |
| Michael Higbee | Council President | Regie Finney | Public Works Director |
| Pam McClain | Council Member | Andrew Stevens | Fire Chief |
| Kyle Hauser | Council Member | Eric Foster | Police Chief |
| Andrew Wright | City Attorney | Cynthia Toppen | Library Director |
| Elizabeth Barker | Treasurer | Concerned Citizens | |

REGULAR SESSION called to order at 5:14 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

NEW BUSINESS:

Budget Discussion – Initial Review of 2018-2019 Budgets and Salary Discussion: Elizabeth began by explaining the department heads have presented their recommendations for Operating and Maintenance Expenses. She had projected a 17% increase for health insurance starting in January and was comfortable recommending a 3% increase for each department on wages. She stated she had included what that 3% equated to for each department and with Council approval would give that total to department heads to allocate within their departments based on the levels and performance of each employee. Council members stated the department heads know where the performance is with employees. With the additional personnel in police and streets their budgets are over the recommended allocated amount. Elizabeth recommended increasing the police and streets allocations and reducing the administration allocation to balance those departments.

Utilities: Elizabeth had projected a budget increase of 1% in revenues due to growth in the city. With the proposed budget in sanitation there was a surplus of \$43,692.00. Regie would like to start saving \$25,000.00 as a set-a-side for the 2022-2023 budget year for a down payment on the replacement sanitation truck.

There was a discussion about the possible increase to the utility bill. Elizabeth detailed the amount of an increase for a single resident with several different percentages. Michael stated he wanted to be mindful of the cost to citizens in this consideration. Pam also noted she would like to educate the public on why there would be no increase if that is what is decided. Consensus

was to have a further discussion at the July 30th meeting concerning utility increases and to look at 10 year projections for the utility funds.

Elizabeth noted that most departments have a contingency and that comes partly from the three months of savings from the health insurance.

Police: The recommended budget includes step increases.

Streets: Elizabeth explained there is \$28,600.00 remaining in the LID fund. She recommended closing that fund and transferring the funds to the Street fund.

Library: There were no major differences from the previous years.

Fire: The city is proportional to past budgets.

COUNCIL CONCERNS – There were none.

MEETING ADJOURNED – Kyle Hauser moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 6:30 PM.

Minutes prepared by Karen Drown, City Clerk