

CITY COUNCIL WORKING SESSION

MAY 22, 2017
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Elizabeth Barker	Treasurer
Michael Higbee	Council President	Karen Drown	Clerk
Pam McClain	Council Member	Regie Finney	Public Works Director
Kyle Hauser	Council Member	Scott Bybee	City Engineer
Sue Gabardi	Council Member	Concerned Citizens	

WORKING SESSION called to order at 6:00 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

OLD BUSINESS:

- ... Minutes of May 8, 2017: Pam McClain moved to approve the minutes; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Bi-Monthly Claims for Payment: Pam McClain moved to approve the monthly claims for payment; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Kyle Hauser moved to approve the clerk/treasurer report; Pam McClain seconded the motion. There was no discussion and the motion passed.

NEW BUSINESS:

Appointment of Buhl Housing Authority Board Member: Kyle moved to appoint Eva Wagner to the Buhl Housing Authority Board. Pam seconded the motion. There was no discussion and the motion passed.

Dorm Property Discussion including Easements: Mayor McCauley informed Council members there was a contract of sales for the ag buildings and shop from Seneca. They had requested an easement of an additional 20 feet west of the dorm building to provide access to the property. They stated they would trade for an easement on the east side of the building. Regie stated he would also like a utility easement on that road so he could install utilities to the dorm building. He stated it is good for the city to hook up utilities through. Kyle moved to approve the Mayor signing a memorandum of understanding to allow an easement of 20 feet to the west of the dorm building. Michael seconded the motion. There was no discussion and the motion passed.

Utilities Budget Review: Elizabeth explained this was a preliminary budget for the Utility Funds and discussion of a possible rate increase. She added the operation and maintenance is coming in closely balanced for each year with a possible 3% increase in the coming years. Mayor McCauley stated that money is going to have to be spent in the coming years to deal with the possible changes in phosphorus levels. The Mayor added they are looking at the least cost options to treat the phosphorus. Michael moved to increase rates by a total of 1.43% for the 2017-2018 year as proposed by Elizabeth and to have the increase go into the contingency line item and not increase any of the operating line items from the proposed amount and to have the increase take place on the November billing. Pam seconded the motion. There was no further discussion and the motion passed.

COUNCIL CONCERNS – Kyle questioned if the high water year had decrease the amount of arsenic levels. Scott commented they had not seen any reduction in the levels.

Michael stated he had been watching the businesses that have conditional use permits and areas of code concerns. He stated there are safety concerns on Clear Lakes Road with cars just off the edge and some not even completely off the road. Scott stated he is reviewing the conditions of the permits that have been issued. There was a discussion on the actions that could be taken in regards to violations to the permits.

MEETING ADJOURNED – Kyle Hauser moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 6:55 PM.

Minutes prepared by Karen Drown, City Clerk