

CITY COUNCIL REGULAR SESSION

May 14, 2018
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Regie Finney	Public Works Director
Michael Higbee	Council President	Scott Bybee	City Engineer
Pam McClain	Council Member	Cynthia Toppen	Library Director
Sue Gabardi	Council Member	Kevin Hanners	Police Lieutenant
Elizabeth Barker	Treasurer	Concerned Citizens	
Karen Drown	Clerk		

REGULAR SESSION called to order at 7:00 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

OLD BUSINESS:

- ... Minutes of April 23, 2018: Michael Higbee moved to approve the minutes; Pam McClain seconded the motion. There was no discussion and the motion passed.
- ... Monthly Claims for Payment: Pam McClain moved to approve the monthly claims for payment; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Monthly Reports: Pam McClain moved to approve the monthly department head reports; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Pam McClain moved to approve the clerk/treasurer report; Sue Gabardi seconded the motion. Karen noted that starting in June the Council Agenda and packet would be emailed and posted the Wednesday before the meeting to allow time to meet new Idaho Code open meeting laws. There was no discussion and the motion passed.
- ... Monthly Engineer Report: Scott informed Council that Planning and Zoning and Urban Renewal would be meeting on May 16th. He updated them on the St Luke's Clinic which should start construction late this month. North Canyon Medical Clinic project which has submitted their plans to the state for plan review should have them back in the next couple weeks. Napa Auto Parts has moved into their new building and the old building has been taken out which did not take long.

ICDBG project updates is the curbing is complete on Elm and they hope to have asphalt by the end of June. The projects are under budget and hoping to get approval on the

additions to complete the project. Scott noted the reason the project is under budget is because of Regie and his staff. Mayor McCauley commented that on previous projects someone was hired from the project funds to inspect the project and Regie has done that himself on this project which has allowed for more pipe to go in the ground.

Summer Springs Subdivision has started installing infrastructure of water and sewer lines but they cannot build any homes until the paperwork is complete.

NEW BUSINESS:

Consideration of Co-Sponsorship of Buhl Chamber of Commerce Sagebrush Days Parade: Rich White, Chairman of the Chamber of Commerce Board, came before Council to ask the city to co-sponsor the Sagebrush Days Parade. He presented the proposed map for the route and the new things they have done this year to get volunteers to cover intersections. Pam moved to co-sponsor the Buhl Sagebrush Days Parade. Sue seconded the motion. There was no further discussion and the motion passed.

Consideration of Street Closure for Trout Festival: Rich White also presented the Chamber of Commerce plan to hold the Trout Festival on July 3rd from 4-10 PM. He was requesting to close Main Street between Broadway and 11th Ave starting at about 3 PM. They would also like to hang up the trout through town again. Michael moved to approve the request to close Main Street for the Trout Festival. Pam seconded the motion. There was no discussion and the motion passed. Regie noted that the chamber needs to make contact with the businesses in that block prior to the event and notify them of the street closure.

Consideration of Beer Garden for July 3rd @ Senior Center and July 4th @ Eastman Park: Rich White, Magic Valley Brewing, presented two options for a beer and wine garden for the Trout Festival on July 3rd. There was discussion about the different features of each option. Option one contained the beer and wine with parking lot and one block of Main Street that would be shut down for the vendors; option two would contain the beer and wine to the parking lot of the senior center. Pam moved to allow the beer and wine garden as presented in option 1. Sue seconded the motion. Officer Engbaum recommended using a special cup instead of a generic red solo cup. He also noted that the police had received very little calls for service in previous years for this event. Michelle Olsen, director for the Buhl Chamber of Commerce commented that if the beer and wine garden would be allowed in the entire block they would hire an outside security company. There was no further discussion and the motion passed.

Rich also presented options for a beer and wine garden in Eastman Park after the parade on July 4th. Option one would have the beer and wine garden encompass all of the vendors and be on the honor system; option two would be similar to last year with an area fenced off but not with the 6

foot chain link like last year. There were concerns about other people bringing in their own beverages. Michael moved to approve option two and have an area roped off. Pam seconded the motion. Mayor McCauley noted that the police could step up the watch for others bringing in their own. Council did not set any certain restrictions on what type of material to use for the boundaries. There was discussion and Michael amended his motion to approve option two without limiting the beer and wine garden to those over 21. Sue seconded the amendment. There was no further discussion and the motion passed.

Presentation by Columbia Benefits for Health Insurance Benefits: Jim Hawkins did not attend the meeting so this agenda item was cancelled.

Consideration of Planning and Zoning Board Appointment: Pam moved to approve Maggie Himmelberger to the Planning and Zoning Board. Sue seconded the motion. It was noted she is an in town resident on the board. There was no further discussion and the motion passed.

Budget Discussions – General Fund Projected Revenue Allocations for Fiscal Year 2018-19: Elizabeth started with the projections that had been projected by Twin Falls County which does not include the new construction roll because that runs May to April. She also had the projections from AIC for sales tax and liquor sales revenue which she noted are very close every year. There was a discussion about salary and that with Weaver and Associates doing the salary review project that will be a big part of budget. Elizabeth added that since the city is being poached of our employees it will need to be a big consideration. It was noted that employment is difficult currently. She continued with information that the fund balance grows because the departments under spend their budgets. Elizabeth recommended holding off on any salary considerations but look and the one-time expenses. Council's recommendation was to include the one-time expenses as presented and the resource officer at ½ the wage because of discussions with the school about potential help funding the position. Michael also recommended moving the library one-time expenses for land acquisition to next year for time to review the future goals of the city services from the current city hall and library locations. There was a short explanation of the requirements for the library budget.

Elizabeth presented to council her projections for the utility funds. She explained she was projecting a 1% increase in operating and maintenance because of new growth. The difference with the utilities is with new growth requires more operating and maintenance expenses to cover the costs of services. She noted that she is comfortable with the capital improvement and the bonds. She also noted the operating and maintenance increase is because of salaries.

COUNCIL CONCERNS – Michael moved to cancel the May 28th working session because of the Memorial Day holiday. Pam seconded the motion. There was no discussion and the motion passed.

CITIZENS CONCERNS –

MEETING ADJOURNED – Pam McClain moved that the meeting be adjourned; Michael Higbee seconded the motion and all were in favor. The meeting was adjourned at 8:43 PM.

Minutes prepared by Karen Drown, City Clerk