

CITY COUNCIL WORKING SESSION

MARCH 25, 2019
203 Broadway Ave N

PRESENT:

Michael Higbee	Council President	Elizabeth Barker	Treasurer
Pam McClain	Council Member	Karen Drown	Clerk
Kyle Hauser	Council Member	Regie Finney	Public Works Director
Sue Gabardi	Council Member	Concerned Citizens	

WORKING SESSION called to order at 6:38 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

OLD BUSINESS:

- ... Minutes of March 11, 2019: Pam McClain moved to approve the minutes; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Bi-Monthly Claims for Payment: Pam McClain moved to approve the monthly claims for payment; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Kyle Hauser moved to approve the clerk/treasurer report; Pam McClain seconded the motion. There was no discussion and the motion passed.

NEW BUSINESS:

Consideration of Planning & Zoning Board Appointment: Michael read the recommendation letter for Marla Sisson from the Planning and Zoning Commission. Pam moved to appoint Marla Sisson to the Planning and Zoning Board. Kyle seconded the motion. There was no discussion and the motion passed.

Setting Public Hearing Date for 2019-2020 Fiscal Year Budget: Elizabeth explained that she must notify the Twin Falls County Treasurer by April 30th of the public hearing date for the 2019-2020 budget. Kyle moved to set public hearing for August 26, 2019. Pam seconded the motion. There was no discussion and the motion passed.

Review of Budget Schedule: With the above agenda item Elizabeth presented a proposed budget calendar. It was discussed the dates that council members were won't available to attend to so we could confirm we had a quorum.

Review of Utilities Comparison Information: Elizabeth explained the details of the Utilities Comparison Information that she includes in each working session packet. She pointed out some specific areas that she watches very closely to confirm the city is collecting enough to make the appropriate bond payments each year. She also explained she watches the revenues versus expenses each month, which is also a piece that Regie is also watching closely. She noted the area that Karen watches closing with the collection rate and the aging report and tracking the bad debit. She recommended that each month council members review a separate piece of this information.

COUNCIL CONCERNS – Kyle noted the Welcome to Buhl signs are installed at each end of town. He also noted the work had begun at the football field and asked for an update. Regie noted the sidewalk was just poured and they would be working on a block wall. He noted the Buhl Booster signs were saved and put aside to insure they would not get damaged.

Michael asked about a grant for charging stations. Elizabeth explained she had been researching a Section D Grant which would reimburse the city 100% of the cost for installation of the electric vehicle charging stations. It was discussed where they would potentially be located. Kyle noted he would like to see them downtown.

CITIZENS CONCERNS –

MEETING ADJOURNED – Pam McClain moved that the meeting be adjourned; Kyle Hauser seconded the motion and all were in favor. The meeting was adjourned at 7:09 PM.

Minutes prepared by Karen Drown, City Clerk