

CITY COUNCIL WORKING SESSION

NOVEMBER 28, 2016

203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Elizabeth Barker	Treasurer
Michael Higbee	Council President	Karen Drown	Clerk
Pam McClain	Council Member	Regie Finney	Public Works Director
Kyle Hauser	Council Member	Brady Workman	CPA with Dennis Brown Firm
Sue Gabardi	Council Member	Concerned Citizens	

WORKING SESSION called to order at 6:00 PM.

CONFIRMATION OF QUORUM:

Elizabeth Barker confirmed a quorum.

OLD BUSINESS:

- ... Minutes of November 14, 2016: Pam McClain moved to approve the minutes; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- ... Bi-Monthly Claims for Payment: Kyle Hauser moved to approve the monthly claims for payment; Pam McClain seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Pam McClain moved to approve the clerk/treasurer report; Kyle Hauser seconded the motion. There was no discussion and the motion passed.

NEW BUSINESS:

Presentation of Audited Financial Statements: Brady Workman with Dennis Brown CPA Firm presented the 2015-2016 Audited Financial Statements to Council. He stated that they had given an unmodified opinion which is the highest opinion they can give. He explained on the General Fund there was enough cash to cover one year's of operating expenses. He added that Twin Falls County is collecting better than they have in years. Normal recommendations are to have 3 to 4 months, 5 to 6 months is good and 12 months is great. He went on to explain the Utilities Fund does not have the cash cushion and shouldn't because it would show the city is charging too much for services. Michael asked if improvements could be made and Brady stated not really improvements but watch revenues coming in and make sure they are sufficient to prepare for emergencies. Brady also added that a positive that the City of Buhl does well is budget and save over several years to make major purchases for equipment and upgrades.

Consideration of Buhl Housing Authority Board Appointment: Kyle moved to appoint Roemi Herrera to finish out the remaining term of the late Bonnie Haviland. Michael seconded the motion. There was no discussion and the motion passed.

COUNCIL CONCERNS – Kyle questioned the schedule for the Christmas Holiday. Elizabeth explained since Christmas was on a Sunday the official holiday would be Monday, December 26th. Karen added that day is also the scheduled working session meeting for council. Michael moved to cancel the December 26th Council meeting. Pam seconded the motion. There was no discussion and the motion passed.

MEETING ADJOURNED – Kyle Hauser moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 6:22 PM.

Minutes prepared by Karen Drown, City Clerk