

CITY COUNCIL REGULAR SESSION

January 12, 2015
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Karen Drown	Asst. Clerk/Treasurer
Kyle Hauser	Council President	Regie Finney	Public Works Director
Pam McClain	Council Member	Scott Bybee	City Engineer
Michael Higbee	Council Member	Concerned Citizens	
Elizabeth Barker	Clerk/Treasurer		

REGULAR SESSION called to order at 7:04 PM.

CONFIRMATION OF QUORUM:

Elizabeth Barker confirmed a quorum.

OLD BUSINESS:

- ... Minutes of December 8, 2014: Pam McClain moved to approve the minutes; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Claims for Payment: Michael Higbee moved to approve the monthly claims for payment; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- ... Monthly Reports: Kyle Hauser moved to approve the monthly department head reports; Pam McClain seconded the motion. There was no discussion and the motion passed.
- ... Clerk/Treasurer Report: Pam questioned how the public sale for 712 Broadway went; Elizabeth informed council there were no bidders for the property. Pam McClain moved to approve the clerk/treasurer report; Michael Higbee seconded the motion. There was no discussion and the motion passed.
- ... Monthly Report: Scott informed council that the SAAP project was complete and they were 95% through the closeout procedures. Elizabeth added she had received the final reimbursement check just today and she would be cutting the final check to Cascade Pipe the next day. Scott explained the original project was for 9,000-11,000 feet of pipe but with the low bid that was increased to 16,000 feet of pipe. Scott complimented Regie and his crews on a fantastic job.

Scott also stated the ICDBG project is being reviewed by the **Department of Commerce** and will go out to bid soon. It will advertise for 15 days and start right away once the bids

are opened. He commented that this project will have more trenching due to the fact that some areas have bellies in the pipe which cannot be burst.

NEW BUSINESS:

Appointment of Department Heads: Mayor McCauley reappointed all department heads as follows:

Bill Nungester – Legal Counsel
Scott Bybee – City Engineer
Elizabeth Barker – Clerk/Treasurer
Mark Korsen – Fire Chief
Eric Foster – Police Chief
Regie Finney – Public Works Director

Election of Council President: Pam nominated Kyle Hauser as council president. There were no further nominations. Mayor McCauley closed nominations and called for a vote for Kyle as council president. Voting was unanimously in favor for Kyle for council president.

Presentation of Audited Financial Statements: Brady Workman with the Dennis Brown CPA firm presented to council the completed 2013-2014 audit. He stated they gave an unmodified opinion, which is the best report they can give. He commented that after review of the minutes from the previous year as auditors they appreciate seeing that council is reviewing the bills every month and stated that asking questions is also a good thing. He stated the city ended well over all for the year. The city spent less than what was budgeted. He reviewed the fund increases in both the governmental funds and also the enterprise funds and stated that is also good to see the fund balances increasing. Overall he stated there is a 7 to 8 month reserve.

There was discussion about the new reporting requirement for next year under GASB requiring cities to reflect future liabilities for retirement accounts. Brady stated that PERSI will be providing that number based off the audit they perform on the account. He warned the number shown on page 8 under overall analysis will be negative next year because of the new requirements. Kyle asked why this is the city's issue when the payments have been sent to PERSI with every payroll. Brady explained the accounting standards board feels it could come back on the city. Brandy also commented that PERSI is one of the top three in the nation.

Elizabeth reminded council members that there will be a review at the working session on January 26th. Tom commented how impressed he was with the timing of Dennis Brown and Brady Workman. They were in and working quickly on the audit. He explained how the numbers

are current and workable for the department heads which is critical for them to run their departments.

Review & Renewal of Seneca Dorm Lease: There was a review of the history of the lease and the building. As of October 2014 the lease amount increased back to \$5000 per year. Scott explained that Seneca has gone through and replaced all the plumbing in the building on top of replacing the roof that was addressed in the previous lease and has taken good care of it. Scott explained Seneca built the building and then was not needed. At that time Seneca gave it to the city, which never used it for anything. Seneca then decided they could use it and leased it from the city. In the last few years they have made it back into dorms used by the workers. There was a discussion about when it needed to be reviewed. Michael commented he had a hard time with this because the city is saving money for the property tax situation. Mayor McCauley suggested do a year to year lease until the property tax issue has been resolved. Pam moved to extend the lease for 1 year with an expiration of December 31, 2015 for \$5000 for the year. Kyle seconded the motion. Tom suggested that when the weather is nicer council goes and looks at the facility and reviews the condition. There was no further discussion and the motion passed.

Approval of 2015 Holiday Calendar: Michael moved to approve the 2015 holiday calendar. Pam seconded the motion. There was no discussion and the motion passed.

Consideration of Library Board Appointee: Pam moved to approve Ellen Asay as library board member and president. Michael seconded the motion. There was no discussion and the motion passed.

City Officials' Day at the Capitol: It was asked who would be attending the City Officials' Day at the Capitol. Those attending for sure are Mayor McCauley, Michael and Kyle. Possible attendees were Regie and Sue Gabardi.

COUNCIL CONCERNS – Kyle commented he appreciates the work done by the crew on keeping the gutters clean and water draining with the recent snow storm.

CITIZENS CONCERNS – None

MEETING ADJOURNED – Kyle Hauser moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 7:37 PM.

Minutes prepared by Karen Drown, Assistant City Clerk-Treasurer